



**St. Johns County Growth Management Department
4040 Lewis Speedway
St. Augustine, FL 32084
(904) 209-0690**

Application For Concurrency Determination

Date _____ Project Name _____

Staff Use Only

(check)

_____ Minor Review (Projects generating 11 - 50 Average Weekday Peak Hour Trips (PHTs))

_____ Major Review (Projects generating 50+ Average Weekday Peak Hour Trips (PHTs))*

*Requires Pre-application meeting and Land Development Traffic Assessment

File # _____ Receipt # _____

1. Type of Determination Requested (list which phase(s) applies to each item)
 Final _____ Informational _____
2. Applicant Name, Address, and Phone # _____
3. Agent Name, Address, and Phone # _____
4. Property Owner(s) Name, Address, and Phone # _____
5. Property Location/Street Address _____
6. Present Use of Property _____
7. Parcel #(s) _____ Total Acres _____ Land Use Designation _____
8. Present Zoning _____ Proposed Zoning (if applicable) _____
9. Subdivision Name (if applicable) _____ Resolution Number _____
 PUD/PSD/PRD Name (if applicable) _____ Ordinance Number _____
10. Brief Description of Proposed Development _____

11. Traffic/Trip Generation and Phasing Schedule - Provide the type, amount and trip generation of development by Phase
 (Refer to Table 1, attached, the ITE Trip Generation Manual, latest edition, or Planning Department staff for trip generation rates)

Residential

Phase No.	Type of Residential (e.g. SF, MF, Condo)	DU's	Date Phase to Begin	Date Phase to End	Total PHTs Generated

Non-Residential

Phase No.	Type of Commercial (e.g. office, retail)	Sq. Ft.	Date Phase to Begin	Date Phase to End	Total PHTs Generated

12. **Water/Sewer-** Availability of capacity (check to signify if attached):
 - If within the service area of [St. Johns County Utilities](#), City of St. Augustine, or Town of Hastings, attach a letter certifying there is available capacity for each development phase covered by this application.
 - If within a private utility service area, attach a letter certifying there is available capacity for each development phase covered by this application.
 - If a private well or septic tank will be used, applicant understands permits will be required by the Environmental Health Unit and/or the St. Johns River Water Management District, as applicable.

13. Name of utility providing service to the development (obtain [water and sewer demand](#) from utility provider)

Water _____ Total water demand (gallons/day) _____

Sewer _____ Total water demand (gallons/day) _____

14. Drainage - State that the project will comply with all federal, state, regional and local regulations _____

15. Solid Waste - Provide solid waste generation (pounds/day) by phase; for items a and b use this formula: Number of units x 2.43 persons/unit x 5.7 lbs./day); for items c-f refer to Planning Department staff for generation rates for non residential uses.

	Phase 1	Phase 2	Phase 3		Phase 1	Phase 2	Phase 3
a. Single Family	_____	_____	_____	d. Industrial	_____	_____	_____
b. Multi-Family	_____	_____	_____	e. Office	_____	_____	_____
c. Commercial	_____	_____	_____	f. Other	_____	_____	_____

16. Mass Transit (residential uses only) - Determine mass transit demand by using the following formula:

Number of units x 2.43 persons per unit x 1.5%
Phase 1 Phase 2 Phase 3

17. Recreation (residential uses only) - Determine recreation demand by using the following formula:

Phase 1 Phase 2 Phase 3
a. Neighborhood Park (#DUs x 2.43 x 2 acres/1000 pop.) _____
b. Community Parks (#DU x 2.43 x 3 acres/1000 pop.) _____
c. Regional/Open Space (#DU x 2.43 x 20 acres/1000 pop.) _____

18. Schools (residential uses only)

An [application for School Concurrency](#) is submitted directly to the St. Johns County School District. Submittal of an application to the St. Johns County School District is required before this application can be reviewed by the County.

19. Does the property access a roadway within the boundaries of the City of St. Augustine, the City of St. Augustine Beach, or the Town of Hastings

Attach the following to the Application:

- a. Legal Description (attach as Exhibit A)
- b. Location Map. Clearly outline the boundaries of the property included in this application. (attach as Exhibit B)
- c. Owner's authorization if applicable
- d. Proof of Ownership (Deed or other)
- e. General Site Plan showing all access point(s)
- f. Water/Sewer availability letter, if applicable
- g. Land Development Traffic Assessment (LDTA), if Major Project
- h. Include the original application and 2 copies of LDTA
- i. Copy of School Concurrency application or School Concurrency Determination Letter (residential only)

Please list below any applications currently under review or recently approved which may assist in the review of this application:

I/We HEREBY CERTIFY THAT ALL INFORMATION IS CORRECT:

Signature of all owners or authorized person if letter of authorization is attached:

Signature _____

Printed or typed name(s) _____

ADDRESS & TELEPHONE NUMBER OF PERSON TO RECEIVE ALL CORRESPONDENCE REGARDING THIS APPLICATION:

Name _____

Phone _____ Fax _____

E-mail _____

Mailing Address _____

Note: If the application is determined incomplete, the applicant will be notified within 5 days of submission.