

**Housing Finance Authority of
St. Johns County, Florida
Interviews – Executive Director**

**December 12, 2022
Minutes**

The Housing Finance Authority of St. Johns County met at 8:30 a.m. in the Kingfisher conference room in the Health & Human Services Building – 200 San Sebastian View, St. Augustine, Florida 32084.

Members Present:

Linda DeGrande
Robert Marshall
Carolina Morrow
Michael O'Donnell
Malinda Peeples
Erick Saks

Members Absent:

None (1 vacancy)

Guests Present:

Rich Komando, Esq., Bradley, Garrison & Komando, P.A.
Roberto Ortiz, Housing & Community Development Manager
Mary Garcia, Social Services Support Staff

Candidates for Executive Director/Interviewees

Priscilla Howard – in person
Marc Starling – via Zoom
Chynequa King – in person

Notices regarding the meeting were sent to all members. Quorum was present. No press was in attendance.

Interview with Priscilla Howard conducted from 8:30 a.m. to 9:20 a.m., in person.

Interview with Marc Starling conducted from 9:30 a.m. to 10:15 a.m., via Zoom.

Interview with Chynequa King conducted from 10:30 a.m. to 11:20 a.m., in person.

Interview with Willie Pass scheduled for 11:30 a.m. to 12:15 p.m. via Zoom. Zoom meeting opened at 11:25 a.m. and left open until 12:15 p.m. Mr. Pass did not join this meeting.

Interview with Lorenzo Bryant scheduled for 12:30 p.m. to 1:15 p.m. via Zoom. Zoom meeting opened at 12:25 p.m. and left open until 1:15 p.m. Mr. Bryant did not join this meeting.

Ms. Howard, Mr. Starling, and Ms. King were all asked the following questions:

- 1) Please provide a brief overview of what led you to apply for this position and what aspect of the role appeals to you the most
- 2) In your opinion, what are the most important responsibilities of the Executive Director of a Housing Finance Authority and why?

- 3) Describe for us your experience in public and assisted housing programs, and tell us how that experience helps equip you to perform the duties of this position
- 4) Tell us about the last time you received constructive criticism. What was it and how did you handle it?

Follow up: Have you implemented any of the feedback you received from that experience

- 5) Discuss a time when you had limited funds, how you invested the funds, and how you analyzed your return on investment.

After discussion, the HFA agreed to offer the position of Executive Director to Priscilla Howard, at the annual salary of \$48,000.00. Mr. Komando stated the employment agreement would be sent to all HFA members for their review and he asked that feedback be provided to County staff within one week's time, so that the agreement could be sent to Ms. Howard for her signature.

Public Comment:. None

Meeting was adjourned at 1:20 p.m.

Next Meeting: The next regular meeting of the HFA will be held on January 26, 2023 (December regular meeting cancelled), in the Kingfisher conference room, in the Health & Human Services building, at 200 San Sebastian View, St. Augustine.

Respectfully submitted,

Secretary