

**INUTES OF MEETING  
INDUSTRIAL DEVELOPMENT AUTHORITY  
OF ST. JOHNS COUNTY  
September 10, 2018, 3:00 PM**

**Members Present:** Peter Apol, Joseph Rowell, Vivian Helwig, Henry Green and Thomas Skinner (via call in)

**Members Absent:** None.

**Guests Present:** See attached sign in sheet.

Mr. Apol brings the meeting to order at 3:04PM.

Mr. Apol asks for roll call.

All members present with Mr. Skinner present via teleconference.

Mr. Apol asks for Public Comment.

No public comment.

Mr. Apol moves to additions and deletions to the agenda.

None noted.

Mr. Apol moves to approval of the minutes for May 14, 2018 and August 13, 2018

Discussion.

Motion Mr. Green, Second Mr. Rowell to approve the minutes for May 14, 2018 meeting and the August 13, 2018 meeting as presented.

Vote unanimous.

Mr. Apol moves to Treasurer's Report.

Mr. O'Connell presents financial statements for August and 3 checks. \$299.00 made out to Mr. Apol to reimburse him for the FCMA fee, \$195.00 check made out to Chef's Phil's BBQ for handouts at the FCMA event and \$1,133.00 check made out to W.H. O'Connell & Associates, P.A. for accounting services.

Motion Mr. Skinner, Second Mr. Green to approve the financial statements as presented.

Vote unanimous.

Mr. O'Connell discusses the audit report for the Authority.

Discussion.

Mr. Apol asks If there are any pending bond issues.

Discussion.

Mr. O'Connell presents the Amended budget for 2017-2018 fiscal year for the Authority and a Proposed Budget for 2018-2019 for the Authority.

Discussion.

Mr. Apol brings up the change in the dates for the Players Championship and states planning needs to start sooner than later.

Discussion about the event.

Motion Mr. Green, Second Mr. Rowell to approve the amended budget as presented.

Vote Unanimous.

Motion Mr. Helwig, Second Mr. Rowell to approve the 2018-2019 budget as presented.

Vote Unanimous.

Mr. Apol moves to regular business.

Mr. Apol gives a brief recap of the FCMA annual summit along with Ms. Everett.

Ms. Everett gives an update of all local events and passes out a handout.

Discussion on the local events and the handout.

Mr. Apol moves to IDA bank accounts and interest rates.

Discussion.

Motion Mr., Rowell, Second Mr. Green to have Mr. O'Connell contact 6 to 8 local banks for quotes for the Authority's accounts for the next meeting.

Vote unanimous.

Discussion.

Mr. Apol moves to IDA vacancy recommendations to BBC.

Mr. Apol states his position ends October 1<sup>st</sup>.

Discussion on the applicants and the application process.

Mr. Apol states he recommends the process be extended until the October meeting to allow more applicants.

Discussion.

Mr. Apol moves to the election of officers.

Discussion on each officer's roll.

Mr. Apol moves to nominations:

Chairman

Mr. Rowell nominates Mr. Green for the position of Chairman, Second Mr. Apol  
Mr. Helwig nominates Mr. Skinner for the position of Chairman, Second Mr. Green

Discussion.

Mr. Apol asks for a roll call vote.

First up Mr. Green.

Mr. Green- Yes

Mr. Apol- Yes

Mr. Skinner- Na

Mr. Rowell- Yes

Mr. Helwig- Na

Mr. Green is elected chair.

Mr. Apol moves to Vice-Chair

Mr. Rowell nominates Mr. Skinner for the position of Vice-Chair

No other nominations for this position.

Mr. Apol asks for a vote.

Vote unanimous.

Mr. Apol moves to Secretary

Mr. Helwig nominates Mr. Rowell for the position of Secretary, Second Mr. Green.

No other nominations.

Mr. Apol asks for a vote.

Vote unanimous.

Mr. Apol moves to Assistant-Secretary

Mr. Green nominates Mr. Apol and Mr. Helwig as Assistant-Secretary, Second Mr. Rowell.

No other nominations.

Mr. Apol asks for a vote.

Vote unanimous.

Mr. Apol moves to reports.

Commissioner Smith states there is an event coming up out in Hastings the "Taste for Tater Event" September 20 at 11:30PM.

Discussion.

Mr. Apol asks for other reports.

Ms. Everett gives an update on upcoming Chamber events.

No other reports.

Mr. Apol states the next meeting is October 4, 2018 at 3:00 pm and asks for a motion to adjourn.

Motion Mr. Green second Mr. Rowell to adjourn at 4:47PM

Vote unanimous.

# IDA

## SIGN IN SHEET

### IDA BOARD MEMBERS

1	JOSEPH ROWELL
2	HENRY GREEN
3	PETER AEOZ
4	Viv Helwig
5	THOMAS SKINNER CALL IN.
6	
7	

### IDA MEETING

DATE: 9/10/18

### VISITORS / GUESTS

### Who do you represent?

1	<del>WILLIAM</del>	W.H. O'CONNELL CPA
2	Jeb S. Smith	SJC REC
3	Michael McCabe	Atty
4	Karen Everett	St. Johns County
5	<del>Karen Everett</del>	Chamber of Commerce
6	<del>Viv Helwig</del>	
7	Melissa Glasgow	St. Johns County
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