

AGENDA
ST. JOHNS COUNTY
INDUSTRIAL DEVELOPMENT AUTHORITY

February 10, 2020
3:00 p.m.

Executive Board Conference Room
County Commission Office of the Administration Building
500 San Sebastian View, St. Augustine, FL 32084

****Regular Meeting****

Roll Call

Public Comment:

Each person addressing the Board shall state their name and address for the public record and limit comments to three (3) minutes. Public comment will also be provided for each item containing a proposition (other than ministerial acts) before the Board.

Additions and/or Deletions to Agenda

Approval of Minutes:

- January 13, 2020

Treasurer's Report:

- Review and Approve Financials

Regular Business:

- Distribution of THE PLAYERS Championship Tickets
- Economic Development Opportunities
 - MRO Americas 2020

Reports:

- IDA Members

Adjournment:

Next Regular Meeting Date: March 9, 2020

**MINUTES OF MEETING
INDUSTRIAL DEVELOPMENT AUTHORITY
OF ST. JOHNS COUNTY
January 13, 2020 3:00 PM
at
500 San Sabastian View, St. Augustine FL**

Members Present: Joseph Rowell, Vivian Helwig, Geoffrey Litchney, and Chet Frith

Members Absent: Melissa Eckart

Guests Present: See attached sign in sheet.

Mr. Helwig brings the meeting to order at 3:02PM.

Mr. Helwig asks for roll call.

Mr. Helwig asks for public comment.

No public comment.

Mr. Helwig moves meeting to additions and deletions.

No additions or deletions.

Mr. Helwig moves to approval of the minutes.

Discussion

Motion Mr. Rowell, Second Mr. Frith to approve the minutes of the December 9, 2019 as presented.

Vote unanimous

Mr. Helwig moves to treasurer's report.

Mr. O'Connell presents the financial statements for the Authority as of December 3, 2019, one check to be paid \$845.00 to W. H. O'Connell & Associates PA for accounting services.

Mr. O'Connell reviews the documents with the members.

Motion Mr. Litchney, second Mr. Rowell to approve the December 31, 2019 financial statements.

Vote unanimous.

Mr. Helwig moves the meeting to regular business:

IDA Bond Application Update.

Ms. Glasgow presents the edited application for review.

Discussion on the updated application.

Mr. Helwig asks for a motion to approve the application as presented.

Motion Mr. Rowell, second Mr. Frith to approve the IDA Bond application as presented.

Vote unanimous.

The Players Championship Tickets/Hospitality Purchase Agreement, March 10-15, 2020

Discussion

Ms. Glasgow gives details of the draft contract.

Ms. Everett states the ticket giveaway last year was very helpful.

Discussion

Motion Mr. Rowell, seconds Mr. Frith to approve the Player contract as presented.

Vote unanimous

Mr. Helwig moves the meeting to reports:

Members:

Mr. Frith- none

Mr. Litchney- none

Mr. Rowell- none but asks Mr. Smith for an update about the current condition of the County.

Mr. Smith gives an update on the County.

Discussion on uses of IDA funds to help with economic development within the county.

Mr. Helwig asks the staff about the notice of the IDA's meetings. He asks when and how the meeting are published.

Mr. Dobson states reasonable notice is required. He states if a meeting is held at a different time or location it must be published.

Mr. Helwig states he would like the Authority to help and assist the county with economic development.

Discussion

Ms. Everett introduces Cathy Newman from the chamber of commerce. She states that going forward Cathy will be attending the IDA's meeting.

Ms. Everett goes over recent Chamber events in the last month and future Chamber events.

Discussion

Ms. Glasgow gives an update of current events at the County and the upcoming Players Championship.

Mr. Helwig states the next IDA meeting will be @ 3:00PM on February 10, 2020.

Mr. Helwig asks for a motion to adjourn.

Motion Mr. Rowell, second Mr. Frith to adjourn at 3:37pm

Vote unanimous

IDA

SIGN IN SHEET

IDA BOARD MEMBERS		<p style="text-align: center;">IDA MEETING</p> <p>DATE: <u>1/13/20</u></p>
1	Geoffrey Litchney	
2	CHET FRITH	
3	Joseph Rowell	
4	Viv Helwig	
5		
6		
7		

VISITORS / GUESTS		Who do you represent?
1	Geoff Dobson	Atty
2	Michelle	CPA For Authority
3	Jennifer Zubarr	St. Johns County ED
4	Melissa Glasgow	SJCE
5	Karen Everett	SSCCC
6	Cathy Newman	SJCCC
7	Viv Helwig	
8	Jeb S. Smith	SJC BCC
9	Rebecca Lurie	SJC OCA
10		
11		
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15		
16		

10:52 AM
02/06/20
Accrual Basis

Industrial Development Authority
Profit & Loss
October 2019 through January 2020

	<u>Oct '19 - Jan 20</u>
Income	
3013 · Prosperity Bank Interest Income	145.88
3015 · Prosperity CD Interest	2,070.62
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Total Income	2,216.50
Expense	
5010 · Accounting	1,499.00
5016 · Contractual Services	10,000.00
5710 · DCA Special Fees	175.00
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Total Expense	11,674.00
Net Income	<u><u>(9,457.50)</u></u>

10:53 AM
02/06/20
Accrual Basis

Industrial Development Authority
Balance Sheet
As of January 31, 2020

	<u>Jan 31, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
1002 · Ameris Bank	18,946.30
1004 · Ameris CD 2	256,961.78
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Total Checking/Savings	275,908.08
Other Current Assets	
13000 · CD Interest Receivable	146.92
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Total Other Current Assets	146.92
Total Current Assets	276,055.00
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TOTAL ASSETS	<u>276,055.00</u>
LIABILITIES & EQUITY	
Equity	
2810 · Fund Balance - Unreserved Des	132,016.26
32000 · Retained Earnings	153,496.24
Net Income	(9,457.50)
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Total Equity	276,055.00
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TOTAL LIABILITIES & EQUITY	<u>276,055.00</u>