

MINUTES OF MEETING
INDUSTRIAL DEVELOPMENT AUTHORITY
OF ST. JOHNS COUNTY
September 14, 2020 11:00 am
at
500 San Sabastian View, St. Augustine FL

Members Present: Vivian Helwig, Geoffrey Litchney (call in), Chet Frith, Melissa Churchwell (call in) and Joseph Rowell

Members Absent: none

Guests Present: See attached sign in sheet.

Mr. Helwig brings the meeting to order at 11:00AM.

Mr. Helwig asks for roll call. Melissa Churchwell and Geoffrey Litchney are call in. All other members present.

Mr. Helwig asks for public comment. Wait one minute for call in.

No public comment.

Mr. Helwig moves meeting to additions and deletions.

No additions or deletions.

Mr. Helwig moves meeting to approval of the August 10, 2020 minutes.

Discussion.

Motion Mr. Rowell, Second Mr. Frith to approve the minutes of the August 8, 2020 meeting as presented.

Vote unanimous.

Mr. Helwig moves the meeting to the treasurer's report.

Mr. O'Connell presents last month's financial statement for discussion and one check written to W. H. O'Connell & Associates in the amount of \$441.00 for accounting services. He continues by stating the IDA cash position in the next month or so will be roughly \$539,000 with the Flagler bond, PRC bond fee and the County's reimbursement for the grant made earlier in the year.

Discussion.

Motion Mr. Rowell second Mr. Frith to approve the financial statements and payment to W.H. O'Connell & Associates.

Vote unanimous.

Mr. Dobson states the PRC closing is coming up. He reviews the closing protocol due to Covid 19.

Discussion.

Mr. Helwig moves the meeting to New Business.

Players Championship 2021 Ticket Package

Ms. Zuberer states the Authority has a \$4,000 credit carry over from the 2020 partially cancelled event that can only be applied to the 2021 Players event. She states the Turn option that the Authority purchased for 2020 is no longer an option but the Players gave two other options with similar costs.

Mr. Rowell states that It might be good that the new board discuss the event.

Discussion.

Grant Program and Refund Update.

Ms. Zuberer gives an update on the County's grant program. She states the IDA's \$250,000 refund check request has been submitted to the County.

Discussion.

Recent Bond Issuances Update – PRC and Flagler Health

Mr. O'Connell and Mr. Dobson go over the closings and fee structure.

Mr. Helwig asks if there are any questions.

None.

IDA Member Vacancy Recommendation to BCC

Mr. Helwig states that he and Mr. Rowell's terms are up.

Mr. Rowell states he did not reapply due to business time commitments. He thanks the Authority.

Mr. Helwig states that he has reapplied.

Discussion.

Mr. Rowell nominates Mr. Helwig to the BCC, and believes the other candidate is very qualified and does not see a need to extend the application process any further.

Mr. Firth agrees no need to extend application process.

Ms. Churchwell agrees no need to extend application process.

Mr. Litchney agrees no need extend the application process.

Motion Mr. Rowell, Second Mr. Firth to recommend Mr. Helwig and Mr. Kevin Kennedy to the BCC for consideration as Authority members.

Mr. Helwig requeues himself. Mr. Rowell yes, Ms. Churchwell yes, Mr. Litchney yes, Mr. Firth yes.

Reports.

IDA

Ms. Churchwell – none

Mr. Litchney – none

Mr. Firth – none

Mr. Rowell thanks the IDA and its members for the last four years. He thanks commissioner Smith and the Chamber of Commerce.

Mr. Helwig states that if no appointments are made at the BCC meeting the current board will exist until such time replacement members are appointed.

Ms. Newman from the Chamber thanks the IDA for their involvement in the grant program.

Commissioner Smith thanks Mr. Rowell for his service and all the other members.

No further reports.

Next meeting 10/12/20 at 3:00PM

Motion Mr. Helwig, Second Mr. Rowell to adjourn at 11:33AM

Vote unanimous.

IDA

SIGN IN SHEET

IDA BOARD MEMBERS

1	Viv Helwig
2	Joseph Rowell
3	Chet Frith
4	Melissa Churchwell (call in)
5	Geoff Litchney (call in)
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IDA MEETING

DATE: 9/14/20

VISITORS / GUESTS

Who do you represent?

	VISITORS / GUESTS	Who do you represent?
1	Geoff Dobson	IDA Atty
2	Henry O'Connell	IDA CPA
3	Jennifer Zuberer	SJC Economic Development
4	Commissioner Smith	BLL
5	Cathy Newman	St. Johns County Chamber
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