

**ST. JOHNS COUNTY HEALTH AND HUMAN SERVICES ADVISORY COUNCIL
EXECUTIVE MEETING MINUTES**

May 6, 2021

MEMBERS PRESENT: Charles Daly, Chair; Tara Haley, Vice Chair;

STAFF PRESENT: Shawna Novak, HHS Director; Mary Garcia, Social Services Support Staff

CALL TO ORDER: Chair called the meeting to order at 3:30 p.m. Quorum was not present.

PUBLIC COMMENT: None

Meeting held via conference phone line. The purpose of this meeting was to set the agenda for the HHSAC general meeting scheduled for May 20, 2021 at 4pm. Mr. Daly asked for an update on the vacancy created by Kelly Battell's recent resignation. Ms. Garcia stated she received Ms. Battell's resignation letter and submitted it to the Board of County Commissioners office and requested the vacancy be posted. Ms. Garcia said the posting expires on May 22nd, two days after the scheduled general meeting of the HHSAC. Ms. Garcia said she also contacted Ms. Kim Elmore, one of the candidates for the vacancy posted last year, and asked that she submit an updated application since her original submission was dated April, 2020, and applications expire after one year. Ms. Garcia said that Ms. Elmore expressed that she was very pleased to be considered by the Advisory Council for this latest vacancy. Ms. Garcia also stated she submitted a letter to the County Commissioners' office recommending Lorraine Keith be appointed to the Human Service Professional seat vacated in January by Tina D'Allesandro.

Mr. Daly suggested cancelling the May general meeting since there would be no new business to attend to, and applications for the latest vacancy cannot be reviewed until after May 22nd. Ms. Haley agreed. The agenda was reviewed briefly but an executive meeting will be held in advance of the June meeting to finalize and add any new items.

Executive Meeting: Thursday, June 3, 2021 at 3:30 p.m. at the Health & Human Services Center, 200 San Sebastian View, St. Augustine, FL 32084

Regular Meeting: Thursday, June 17, 2021 at 4:00 p.m. at the Health & Human Services Center, 200 San Sebastian View, St. Augustine, FL 32084.

ADJOURNMENT - Meeting was adjourned at 3:46 p.m.