

**MINUTES OF MEETING  
INDUSTRIAL DEVELOPMENT AUTHORITY  
OF ST. JOHNS COUNTY  
May 8, 2017 3:00 PM**

**Members Present:** Peter Apol, Joseph Rowell, Henry Green, Vivian Helwig, and Thomas Skinner

**Members Absent:** none.

**Guests Present:** See attached sign in sheet.

Mr. Apol brings the meeting to order at 3:00 PM.

Mr. Apol asks for roll call.

All members present.

Mr. Apol asks for Public Comment.

No public comment.

Mr. Apol moves to additions and deletions to the agenda.

None noted

Mr. Apol moves to approval of the minutes for January 9, 2017, February 13, 2017, March 13, 2017 and April 10, 2017.

Mr. Skinner states he would like the minutes to reflect a few revisions.

Discussion.

Motion Mr. Green, Second Mr. Skinner to approve the minutes for January 9, 2017, February 13, 2017, March 13, 2017 and April 10, 2017 as adjusted.

Vote unanimous.

Mr. Apol moves to Treasurer's Report.

Mr. O'Connell presents April's financial reports, a check for \$400 for W.H. O'Connell & Associates, P.A. for accounting services.

Mr. O'Connell discusses potential ramifications of the new proposed Federal tax reform and municipal bonds.

Discussion.

Mr. Apol moves to regular business.

Mr. Apol states first item is the 2017 TPC tickets.

Mr. Apol states that last week he received a call that the governor would not be attending the event.

Ms. Glasgow states that she will cease moving forward in inviting the members of the county commissioners to attend.

Mr. Apol suggests that the tickets purchased by the Authority be given to the chamber.

Discussion.

Motion, Mr. Green, Second Mr. Rowell to have the chamber acting on behalf of the Authority to use the tickets to send invitees to the event to help bring businesses to the county.

Vote unanimous.

Mr. Rowell asks if the chamber will report back who attended the event and how the event went.

Ms. Rodriguez states she will report back how the event went and who attended.

Discussion.

Mr. Apol moves the meeting to the IDA Survey.

Ms. Long states she has been tabulating the responses and will have a report at the June meeting.

Discussion.

Ms. Glasgow states she is going to do a follow up of the initial population.

Mr. Apol moves the meeting to reports.

Mr. Helwig states he would like to discuss future projects that the chamber mentioned in the January meeting and discuss a few of Ms. Glasgow's options as well.

Discussion.

Mr. Skinner presents a draft of a procurement policy for the Authority to discuss.

Discussion.

Mr. Apol asks the members if they would consider a summer recess.

Discussion.

No other reports.

Mr. Apol states next meeting will be June 12, 2017 at 3:00PM.

Motion Mr. Rowell, Second Mr. Green to adjourn at 4:07PM.

Vote unanimous.

# IDA

## SIGN IN SHEET

IDA BOARD MEMBERS		IDA MEETING  DATE: <u>5/8/2017</u>
1	JOSEPH ROWELL	
2	RUSSELL SICKNER	
3	HENRY GREEN	
4	Viv Welch	
5	Peter Apol	
6		
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VISITORS / GUESTS		Who do you represent?
1	Julie Long	SJC
2	W H O'CONNELL	CPA / IDA
3	Geoff A. Hobson	A B Z
4	Melissa Glasgow	Dial In
5	Greg Kern	Tetra Tech
6	Jeb S. Smith	SJC BCC
7	Isabelle RODRIGUEZ	SJC Chamber of C
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