

**MINUTES OF MEETING
INDUSTRIAL DEVELOPMENT AUTHORITY
OF ST. JOHNS COUNTY
December 10, 2018, 3:00 PM**

Members Present: Geoffrey Litchney, Joseph Rowell, Vivian Helwig, Henry Green and Thomas Skinner

Members Absent: None.

Guests Present: See attached sign in sheet.

Mr. Green brings the meeting to order at 3:07PM.

Mr. Green asks for roll call.

All members present

Mr. Green asks for Public Comment.

No public comment.

Mr. Green moves to additions and deletions to the agenda.

None noted.

Mr. Green moves to approval of the minutes for October 8, 2018

Discussion.

Motion Mr. Rowell, Second Mr. Skinner to approve the minutes for October 8, 2018 meeting as presented.

Vote unanimous.

Mr. Green moves to Treasurer's Report.

Mr. O'Connell presents financial statements for October 2018 and November 2018 and reviews them with the board. He presents two checks \$425.00 and \$1,223.75 made out to W.H. O'Connell & Associates, P.A. for accounting services.

Discussion.

Mr. Green moves the meeting to regular business:

Mr. Green introduces new member Geoffrey Litchney.

Discussion on what the IDA does.

Mr. Litchney gives a brief background of his education and business background.

Discussion.

Mr. Green moves to Government in the Sunshine.

Mr. Green asks Mr. Dobson to give a review of Government in the Sunshine.

Mr. Dobson goes over a brief depiction and rules of Government in the Sunshine law.

Discussion.

Mr. Green moves to the IDA application update.

Discussion on the proposed \$1,000 fee to St. Johns County.

Mr. Green asks Mr. Dobson to draft a new updated resolution to be considered.

Discussion.

Mr. Green moves to TPC contract.

Mr. Green asks Mr. McCabe for an update.

Mr. McCabe presents a contract to the IDA. Mr. McCabe reviews the terms and conditions of the contract.

Discussion.

Motion Mr. Skinner, Second Mr. Rowell to approve the TPC contract as present.

Vote unanimous.

Mr. Green moves to reports.

Members:

Mr. Helwig gives a brief background of himself and his IDA tenure to the new member Mr. Litchney.

Mr. Rowell gives a brief background about himself and his IDA tenure to the new member Mr. Litchney. He continues his report by asking Karen from the Chamber and Melissa from the County if there is anything upcoming to them that the IDA may be able to help with.

Discussion on events and projects.

Mr. Skinner gives a brief background about himself and his IDA tenure to the new member Mr. Litchney. He continues his report by asking about are there any promotional tools for the IDA to use as materials at events.

Discussion.

Mr. Green states he thinks the Authority should do another vision study on the IDA itself. He continues by stating he has been to the new Embassy Suites hotel on the island.

Discussion about the new resort.

Mr. Green gives a brief background about himself and his tenure on the IDA to the new member Mr. Litchney.

Mr. Green moves to reports from the County.

Mr. Glasgow states she is still looking to fill a vacancy in her office. She states she is the only one in her department currently.

Discussion on current events both local and statewide.

Mr. Green moves to reports from the Chamber.

Ms. Everett gives an update on current local events.

Discussion.

Mr. Green ask Mr. Smith for comment.

Mr. Smith gives an update on the re-branding of Jax-USA.

Discussion on the re-branding and all counties involved.

Mr. Green announces the next meeting will be January 14, 2019 a 3:00PM at 115 Whetstone Place.

Mr. Green asks for a motion to adjourn.

Motion Mr. Rowell second Mr. Helwig to adjourn at 4:27PM

Vote unanimous.

IDA

SIGN IN SHEET

IDA BOARD MEMBERS

1	JOSEPH POWELL
2	ROSEMARY SKINNER
3	HENRY GREEN
4	Viv Helwig
5	Geoff Litchney
6	
7	

IDA MEETING

DATE: 12/10/18

VISITORS / GUESTS

Who do you represent?

	VISITORS / GUESTS	Who do you represent?
1	W H O'CONNELL	IDA
2	Geoff Dobson	IDA
3	Jeb S. Smith	SJCBC
4	Melrose Sylogos	SJC
5	Laren Everett	SJC Chamber
6	Michael McCabe	ATy
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