

AGENDA
ST. JOHNS COUNTY
INDUSTRIAL DEVELOPMENT AUTHORITY

May 13, 2019
3:00 p.m.

Executive Board Conference Room
County Commission Office of the Administration Building
500 San Sebastian View, St. Augustine, FL 32084

****Regular Meeting****

Roll Call

Public Comment:

Each person addressing the Board shall state their name and address for the public record and limit comments to three (3) minutes. Public comment will also be provided for each item containing a proposition (other than ministerial acts) before the Board.

Additions and/or deletions to agenda

Approval of Minutes:

- March 11, 2019
- April 8, 2019

Treasurer's Report:

- Review and Approve Financials

Regular Business:

- Bayview Discussion

Reports:

- IDA Members

Adjournment:

Next Regular Meeting Date: June 10, 2019

**MINUTES OF MEETING
INDUSTRIAL DEVELOPMENT AUTHORITY
OF ST. JOHNS COUNTY
March 11, 2019, 3:00 PM
at
500 San Sabastian View, St. Augustine FL**

Members Present: Geoffrey Litchney, Joseph Rowell, Vivian Helwig, Henry Green and Thomas Skinner

Members Absent: None.

Guests Present: See attached sign in sheet.

Mr. Green brings the meeting to order at 3:05PM.

Mr. Green asks for roll call.

All members present

Mr. Green asks for Public Comment.

No public comment.

Mr. Green moves to additions and deletions to the agenda.

None noted.

Mr. Green moves to approval of the minutes for January 14, 2019

Discussion.

Motion Mr. Rowell, Second Mr. Helwig to approve the minutes for January 14, 2019 meeting as presented.

Vote unanimous.

Mr. Green moves to Treasurer's report.

Mr. O'Connell presents three checks for payment: \$590 to WH O'Connell & Associates for accounting services, \$300 to WH O'Connell & Associates for accounting services and \$94.24 to Mr. Dobson to reimburse for advertising of the meeting in January.

Mr. O'Connell presents the February financial statements for the Authority. He continues by discussing the Bayview request.

Mr. Green moves meeting to regular business items.

IDA Bond Application.

Ms. Glasgow states Mr. Dobson is out of the country and she has not received the updated application.

Discussion.

Mr. Green moves to TPC Tickets.

Ms. Everett states she has handed out all but three tickets and they should be handed out today.

She continues with a discussion on upcoming chamber events.

Mr. Green moves the meeting to reports from members.

Mr. Helwig asks about the potential loan modification.

Discussion

Mr. McCabe called in at 3:20. Discusses receipt of draft documents from Bayview.

Mr. Rowell asks everyone in the room what can the IDA help with the County and or Chamber to bring development to this County.

Discussion.

Mr. Skinner asks for an update with the status of Jax USA and the County.

Commissioner Smith states he met with Jax USA and they have been given specific dates for them to produce deliverables.

Discussion.

Mr. Litchney states he is looking forward to the Chamber breakfast and is curious about the upcoming bond amendment with Bayview.

Discussion.

Mr. Green states he would like the IDA to hold a meeting out at Blue Sky Farms.

Discussion.

Mr. Green asks Mr. Smith What is going on with the County?

Mr. Smith states there is a great deal going on.

Discussion.

Mr. Green states the next meeting is 4/8/2019 at 3PM.

Motion Mr. Rowell second Mr. Helwig to adjourn at 4:00PM

Vote unanimous.

IDA

SIGN IN SHEET

IDA BOARD MEMBERS		IDA MEETING DATE: <u>3/11/19</u>
1	Geoffrey Litchney	
2	Henry Green	
3	Joseph Rowell	
4	Viv Helwig	
5	Rusty Skinner	
6		
7		

VISITORS / GUESTS		Who do you represent?
1	W.H. O'CONNOR	CPA For Authority
2	Lenny Byrd	SASJC Board of Realtors
3	Melissa Glasgow	SJC
4	Jeb S. Smith	SJBEC
5	Rebecca Lurie	SJC - OCA
6	Karen Everett	SJC - Chamber
7	M. McCABE CALL IN 3:20	ATTY FOR IDA
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**MINUTES OF MEETING
INDUSTRIAL DEVELOPMENT AUTHORITY
OF ST. JOHNS COUNTY
April 8, 2019, 3:00 PM
at
500 San Sabastian View, St. Augustine FL**

Members Present: Geoffrey Litchney, Joseph Rowell, Vivian Helwig (enters at 3:15PM), Henry Green and Thomas Skinner (enter at 3:25PM)

Members Absent: None.

Guests Present: See attached sign in sheet.

Mr. Green brings the meeting to order at 3:10PM.

Mr. Green asks for roll call.

All members not present at start of meeting. Mr. Helwig and Mr. Skinner are on their way.

Mr. Green asks for public comment.

No public comment.

Mr. Green moves to additions and deletions to the agenda.

Removal of approval of minutes. Mr. O'Connell states the minutes for the March meeting are not ready.

Mr. Green moves to Treasurer's report.

Mr. O'Connell presents one check in the amount of \$308.00 payable to WH O'Connell & Associates PA for accounting services.

Mr. O'Connell presents the March financial statements for the Authority.

Mr. Green asks for an update from the Chamber while we wait for the other members to arrive to move on to regular business.

Ms. Everett from the Chamber gives an update of the local activities going on at the Chamber this month.

Discussion.

Mr. Green moves to reports from members.

Mr. Rowell no report.

Mr. Litchney states he attended the Chamber breakfast and enjoyed the event.

Discussion.

Mr. Green no report.

Mr. Green moves to the Bayview item.

Mr. Green introduces Mr. Thames.

Mr. Thames gives a background of the initial bond issue from 2007 Discussion.

Mr. Thames continues by stating the Bucking Ham Smith has been closed. He states they have received an offer to sell the property to do so they will need approval by the bond trustee. He states the trustee is in agreeance to sell the location. In order to sell the property, they need a modification of the bond agreements from 2007 since the property serves as collateral for the bonds. The IDA must approve the modification.

Discussion.

Mr. Thames states the saving will be approximately \$330,000 per year. He continues by stating that approximately 80% of the bond holders are institutions.

Discussion.

Mr. Green moves to IDA Bond Application

Mr. Dobson states he will bring the updated application to the May meeting.

Discussion.

Mr. Green resumes reports from members.

Helwig none.

Ms. Glasgow states she will have a new staff person to assist her.

Mr. Green states the next meeting is 5/13/19 at 3PM.

Motion Mr. Skinner, second Mr. Helwig to adjourn at 4:45PM

Vote unanimous.

IDA

SIGN IN SHEET

IDA BOARD MEMBERS		<p style="text-align: center;">IDA MEETING</p> <p>DATE: <u>4/8/19</u></p>
1	Geoffrey Litchney	
2	Henry Corbett	
3	Joseph Rowell	
4	Viv Helwig	
5	Rusty Skinner	
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VISITORS / GUESTS		Who do you represent?
1	W McCONNELL	CPA
2	Melissa Glasgow	STC
3	Rebecca Lavin	SSC-OEA
4	Geoff Dobson	Atty
5	Karen Everett	St John's County Chamber of Commerce
6	Jeb S. Smith	SJC BCC
7	RICHARD R. THAMES	Bayview
8	Larry Lake	"
9	MIKE MCCABE	ATTY
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