

**MINUTES OF MEETING  
INDUSTRIAL DEVELOPMENT AUTHORITY  
OF ST. JOHNS COUNTY  
July 12, 2021 3:00 pm  
at  
500 San Sabastian View, St. Augustine FL**

**Members Present:** Geoffrey Litchney, Vivian Helwig, Chet Frith, and Ms. Churchwell

**Members Absent:** Kevin Kennedy

**Guests Present:** See attached sign in sheet.

Mr. Litchney brings the meeting to order at 3:02PM.

Mr. Litchney asks for roll call. Mr. Helwig, Mr. Frith, Mr. Litchney and Ms. Churchwell in attendance. Mr. Kennedy is absent.

Mr. Litchney asks for public comment.

No public comment.

Mr. Litchney asks for additions and deletions to today's agenda.

Mr. Dobson asks to add St. Johns County Welfare Federation to the agenda under New Business.

Mr. Litchney moves the meeting to approval of the minutes of the June 28, 2021 meeting.

Discussion.

Motion Mr. Helwig, second Mr. Frith to approve the minutes of June 28, 2021 as presented.

Vote unanimous.

Mr. Litchney moves the meeting to the Treasurer's report.

Mr. O'Connell presents one check for payment \$705.00 for accounting services payable to W.H. O'Connell & Associates, PA. He asks for questions about the financials that were sent to each member.

Discussion.

Motion Mr. Frith, Second Ms. Churchwell to approve the presented financial statements and check for payment.

Vote unanimous.

Mr. Litchney moves the meeting New Business.

Vicar's Landing Bond Issue Update.

Mr. Dobson states the bond issue closed on 7/1/21.

Mr. O'Connell states the Authority's issuers fee of \$115,630 was deposited in to the Authority's account.

Discussion.

Next Item – PR/Communications Strategy for IDA Bond Issuances.

Ms. Zuberer reads a statement from Authority member Mr. Kennedy.

Discussion on form, timing and content.

Mr. Litchney asks that this item be tabled for another meeting when Mr. Kennedy is present.

Next Item – St. Johns County Welfare Federation

Ms. Zuberer presents to the Authority a memo from the St. Johns County Welfare Federation that was presented today to the BCC. She states this memo asks for a lease assignment in the event of the Welfare Federation selling the Bayview project.

Discussion on the bond issue and current financial condition of Bayview.

Next Item - Reports.

Mr. Helwig. None.

Mr. Frith None.

Mr. Churchwell. None.

Mr. Litchney. None.

Commissioner Smith. None.

Ms. Zuberer none

Mr. Litchney states next meeting is August 9, 2021 and ask for a motion to adjourn.

Motion Mr. Helwig, Second Mr. Frith to adjourn at 3:55PM

Vote unanimous.

# IDA

## SIGN IN SHEET

### IDA BOARD MEMBERS

1	Geoff Litchney
2	Melissa Churchwell
3	Viv Helwig
4	Chet Frith
5	
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### IDA MEETING

DATE: July 12, 2021

### VISITORS / GUESTS

### Who do you represent?

1	Geoff Dobson	IDA Atty
2	Henry O'Connell	IDA CPA
3	Commissioner Jeb Smith	SJC BCC
4	Tera Meeks	SJC
5	Cathy Newman	SJC Chamber of Commerce
6	Jennifer Zuberer	SJC
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