



St. Johns County Board of County Commissioners

Utility Department – Customer Service

PO Drawer 3006, St. Augustine, FL 32085-3006

P: 904.209.2700 | F: 904.209.2718 | utiltch@sjcfl.us

APPLICATION FOR TEMPORARY HYDRANT METER SERVICE

Office Hours: 7:30 AM – 4:30 PM

Monday through Friday

Please complete the following information for hydrant meter service.

Account Name: _____ Date: _____

Billing Address: _____

City: _____ State: _____ Zip: _____

Primary Phone Number: _____ Secondary Phone Number: _____

Contact Name: _____

Driver License: _____ Last 4 of SSN: _____ Tax ID Number/EIN: _____

Email Address: _____

Hydrant Location/Address: _____

Requested Date of Service to Start: _____

Date of Service to End (90 Day Maximum): _____

Purpose of Usage: _____

Please note: The Purpose of Usage must be completed before a hydrant meter will be placed. Your application will not be processed if this information is not provided. By signing this application, you are acknowledging that you have received and read the hydrant meter requirements.

Requested Hydrant Meter Size:

¾ inch hydrant (Deposit of \$300) – Vertical Construction, Pressure Washing, Etc.

3 inch hydrant (Deposit of \$1800) – Underground Work, Directional Drilling, Large Tank Fill, Etc.

Signature: _____ Date: _____

Office Use Only

Customer Number: _____ Location Number: _____

Hydrant Number: _____ Hydrant Meter Number: _____



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HYDRANT METER REQUIREMENTS

- A deposit (based on meter size) will be required before a hydrant meter is placed.
- A \$30.00 new service charge will be applied to the account for the placement of a hydrant meter.
- A \$50.00 trip charge will be applied to the account if the customer wants a hydrant meter moved from one county hydrant to another county hydrant.
- All hydrant meters will be placed by a county employee.
- All hydrant meters are to be locked with a county lock and secured to the hydrant. This lock may only be removed by a county employee. Tampering violations will be processed per County Ordinance 2022-37.
- The contractor must notify the county to pick up the hydrant meter upon completion of work if prior to scheduled end date.
- If the hydrant meter has been hard-plumbed by the customer, this will need to be removed prior to the scheduled pull date. If plumbing is still attached, the county will sever the line.
- A hydrant meter will be issued for a period of **no longer than 90 days**. Extensions may be granted on a case by case basis. You must contact the county prior to the scheduled end date or the meter will be automatically pulled.
- A hydrant meter will be issued for construction purposes only. The use of a hydrant meter for commercial or long-term irrigation purposes is prohibited.
- Please allow 7 business days for processing and placement of the hydrant meter.

Note: A lost, stolen or damaged hydrant meter will result in additional costs to the customer.