

**ST. JOHNS COUNTY HEALTH AND HUMAN SERVICES ADVISORY COUNCIL
EXECUTIVE MEETING MINUTES
February 16, 2023**

MEMBERS PRESENT: Charles Daly, Chair; Tara Haley, Vice-Chair

STAFF PRESENT: Tracy Dillon, Social Services Manager; Mary Garcia, Administrative Coordinator, Social Services

CALL TO ORDER: Chair called the meeting to order at 3:30 p.m. Quorum was not present.

PUBLIC COMMENT: None

Meeting held in the Kingfisher conference room. The purpose of this meeting was to set the agenda for the March 2nd general meeting. Ms. Garcia stated the Council's recommendations for the at-large and human service professional vacancies will go before the Board of County Commissioners (BCC) on February 21st. Ms. Garcia said that if these recommendations are approved by the BCC, she will contact Leslie Barstow to see if she is available to attend the March 2nd meeting. Ms. Haley said she would not be available to attend the March 16th executive meeting and she asked if Mr. Daly would cover on that date. Mr. Daly confirmed he will be available.

There was some discussion regarding the possibility of holding meetings every other month as agency reports can sometimes be repetitive. It was decided that meetings should be planned each month and cancelled only if an issue with quorum should arise. There was also some discussion regarding seeking more targeted reports from funded agencies.

All aspects of the agenda were confirmed and Ms. Garcia stated she would send an email out in order to confirm quorum for the March general meeting.

Regular Meeting: Next general meeting will be on Thursday, March 2, 2023, at 4:00 p.m. at the Health & Human Services Center, Kingfisher conference room, 200 San Sebastian View, St. Augustine, FL 32084 and via Zoom.

ADJOURNMENT - Meeting was adjourned at 3:44 p.m.