

**MINUTES OF MEETING
INDUSTRIAL DEVELOPMENT AUTHORITY
OF ST. JOHNS COUNTY
February 13, 2023 3:00 PM
at
500 San Sabastian View, St. Augustine FL**

Members Present: Melissa Churchwell, Chet Firth and Geoff Litchney,

Call In:

Members Absent: Vivian Helwig and Kevin Kennedy

Guests Present: See attached sign-in sheet.

Mr. Firth brings the meeting to order at 3 p.m.

Ms. Firth asks for roll call. Mr. Firth, Ms. Churchwell and Mr. Litchney are present. Mr. Helwig and Mr. Kennedy are absent.

Mr. Firth asks for public comment.

No public comment.

Mr. Firth asks for additions and deletions to today's agenda.

None.

Mr. Firth moves the meeting to the approval of the minutes from the December 12, 2022, meeting.

Motion Mr. Litchney, second Ms. Churchwell to approve the minutes of the December 12, 2022, meeting as presented.

Vote unanimous.

Mr. Firth moves the meeting to review and approval of the financials.

Mr. O'Connell presents the financial statements and one check written to W. H. O'Connell & Associates, PA \$351.00 for accounting services.

Discussion.

Motion Mr. Churchwell, second Mr. Litchney to approve the financials and the check for \$351 payable to W. H. O'Connell & Associates, PA.

Vote unanimous.

Mr. Firth moves the meeting to new business.

2023 Prioritization

Discussion.

Motion Mr. Litchney, second Ms. Churchwell to table this item until the March meeting.

Vote unanimous

TPC Tickets Distribution

Mr. Maynard from the Chamber stated that 40 invites were sent out.

Discussion on the invitees and recipients of the tickets

Mr. Firth moves the meeting to reports

Members.

None noted

Other Reports.

Ms. Zuberer states that all Authority Board members need to submit their financial disclosures. She also states that Chauncey Lever is retiring from public practice.

Mr. Firth states the next meeting is 3/13/23 at 3PM and asks for a motion to adjourn.

Motion Mr. Litchney, second Ms. Churchwell to adjourn the meeting at 3:12 p.m.

Vote unanimous.