

**MINUTES OF MEETING
INDUSTRIAL DEVELOPMENT AUTHORITY
OF ST. JOHNS COUNTY
December 11, 2023 3:00 PM
at
500 San Sabastian View, St. Augustine FL**

Members Present: Viv Helwig, Orville Dothage and Ms. Churchwell

Call In: None.

Members Absent: Kevin Kennedy and Geoff Litchney

Guests Present: See attached sign-in sheet.

Mr. Helwig brings the meeting to order at 3 p.m.

Ms. Helwig asks for roll call. Mr. Helwig, Mr. Dothage and Ms. Churchwell present. Mr. Kennedy and Mr. Litchney are absent.

Mr. Helwig asks for public comment.

No public comment.

Mr. Helwig asks for additions and deletions to today's agenda.

None.

Mr. Helwig asks for approval on the November 13, 2023 minutes.

Motion Mr. Dothage, Second Ms. Churchwell to approve the minutes as presented.

Vote unanimous.

Mr. Helwig moves the meeting to the Treasurer's report.

Mr. O'Connell presents one check for payment of \$550 made out to WH O'Connell & Associates PA for accounting services and the current financial statements. He asks for any questions concerning the financials. None noted.

Motion Dothage, Second Ms. Churchwell to approve the financials as presented.

Vote unanimous,

Mr. O'Connell suggests the Authority open an account with The State Board of Administration of Florida (SBA) in an effort to generate more revenue/interest. Discussion on the account.

Mr. Helwig requests Mr. O'Connell bring the necessary paperwork to open the account in January for further discussion along with details on what the current IDA accounts are earning at Ameris bank.

Discussion.

Mr. Helwig moves the meeting to New Business.

Review of Statewide IDA Survey

Mr. Helwig gives a background of the last IDA Statewide Survey.

Discussion.

Annual Report.

Mr. Helwig asks for comments on the report presented.

Discussion.

Ms. Zuberer states the report is due April 1st.

Mr. Helwig suggests the discussion be delayed to let the absent members voice their opinions as well.

Discussion on bullets points, goals and objectives.

2024 Schedule / Review of Key Dates

Mr. Helwig thanks the County staff for providing this calendar of Key Dates.

Discussion on the IDAs meetings and dates.

Mr. Helwig moves the meeting to Reports.

IDA Members.

No reports

Mr. Helwig states next meeting is at 3pm on 1/08/24, and asks for a motion to adjourn.

Motion Mr. Helwig, Second Mr. Dothage to adjourn the meeting at 4:00 p.m.

Vote unanimous.

IDA

SIGN IN SHEET

IDA BOARD MEMBERS

1	Viv Helwig
2	Orv Dothage
3	Melissa Churchwell
4	
5	
6	
7	

IDA MEETING

DATE: 12/11/23

VISITORS / GUESTS

Who do you represent?

1	Mike McCabe	IDA Attorney
2	Commissioner Whitehurst	BCC
3	Savannah Rodgers	SJC Economic Development
4	Henry O'Connell	IDA CPA
5	Scott Maynard	Chamber of Commerce
6	Jennifer Zuberer	SJC
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