

SECTION 11.0 INCREMENTAL MASTER DEVELOPMENT PLAN

Section 11.01 Introduction

A Master Development Plan Map is a general representation of an approved plan of development as required by Section 5.03.02.G of the Land Development Code. The review is based on consistency with the Comprehensive Plan, the Land Development Code, and the governing Ordinance. Incremental Master Development Plans are submitted to the Planning & Zoning Division of the Growth Management Department.

ADDRESS: 4040 Lewis Speedway
St. Augustine, FL 32084

Section 11.02 Application Process

One (1) copy (unless otherwise noted) of the following items must be included with an Incremental Master Development Plan (MDP):

- A. Application
- B. Proof of Ownership
- C. Legal Description of subject property
- D. Owner's Authorization for Agent (with original signatures)
- E. Proposed Master Development Plan Map
 - 1. Please note, a minimum of 5 copies of a legible scale map meeting minimum size of 18 1/2" x 25 1/2" with a 1/2" margin on the right, top and bottom must be provided each submittal.
 - 2. The MDP Map shall be depicted on the appropriate number of sheets to accommodate review of the site.
- F. [Filing Fee](#)

Section 11.03 Review/Approval Process

- A. Complete application package is submitted to the Planning and Zoning Division, reviewed for completeness and fee is processed.
- B. Application is routed to reviewing departments; reviewing departments have 5 days to review and provide comments to the Planning and Zoning Division. The review status of your application can also be monitored from the [St. Johns County web page](#).

C. Reviewing department comments are compiled and one of the following will occur:

1. The comment report is sent to the applicant or his/her representative for additional information or specific comments to be addressed. Comments should be addressed in a resubmittal at the Planning and Zoning Division. Resubmittals from the applicant are routed to appropriate reviewing departments for 5 working days.
2. Applicant is notified the application is complete and to submit the mylar along with appropriate recording fees.

A Master Development Plan Map will be recorded in the Clerk of Courts' Office. The Mylar size must be 18 ½" X 25 ½" with ½" margin on the right, top and bottom and a 3" margin on the left side, prepared on a Mylar of 3-mil quality. Checks should be made payable to the St. Johns County Clerk of Courts.

Please note that the following "approval block" must be included on all Master Development Plans:

The Master Development Plan Map is a general representation of the approved plan of development. Final construction and engineering plans must demonstrate compliance with all requirements of the PUD/PRD and other applicable land development regulations.

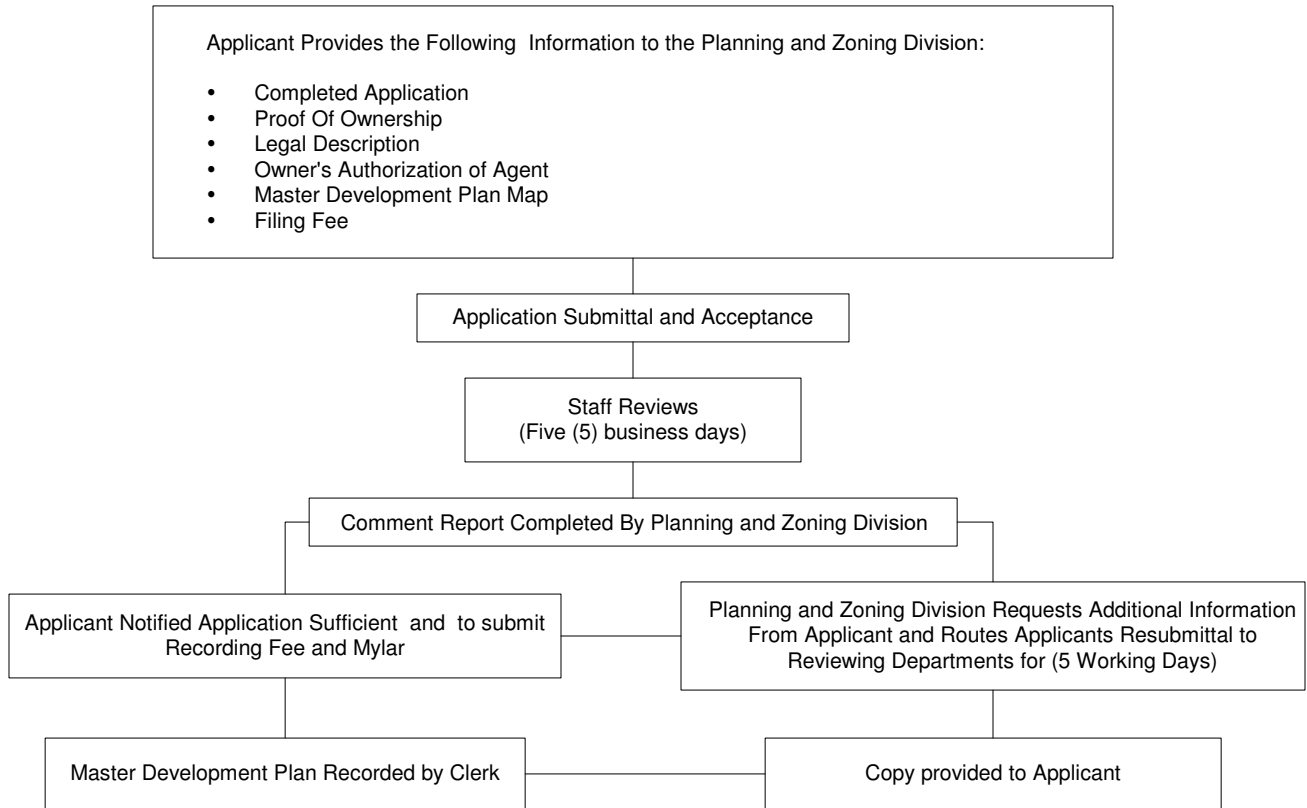
APPROVED: _____

DATE: _____

ORDINANCE NUMBER: _____

FILE NUMBER: _____

St. Johns County Procedures for Incremental Master Development Plan





St. Johns County Growth Management Department

Application for:

Date

Property Tax ID No

Project Name

Property Owner(s)

Phone Number

Address

Fax Number

City

State

Zip Code

e-mail

Are there any owners not listed?

 No Yes

If yes please provide information on separate sheet.

Applicant/Representative

Phone Number

Address

Fax Number

City

State

Zip Code

e-mail

Property Location

Major Access

Size of Property

Cleared Acres (if applicable)

Zoning Class

No. of lots (if applicable)

Overlay District (if applicable)

Water & Sewer Provider

Future Land Use Designation

Present Use of Property

Proposed Bldg. S.F.

Project Description (use separate sheet if necessary)

Please list any applications currently under review or recently approved which may assist in the review of this application including the name of the PUD/PRD:

I understand that reasonable inspections of the subject property may be made as part of the application review process. I understand that any material misrepresentations or errors contained in this application or supporting documents may void an approved application, at the reasonable determination of the County considering the Land Development Code, Comprehensive Plan, and other applicable regulations.

I HEREBY CERTIFY THAT ALL INFORMATION IS CORRECT:

Signature of owner or person authorized to represent this application:

Signed By

Printed or typed name(s)



Owner's Authorization Form

_____ is hereby authorized TO ACT ON BEHALF OF

_____ the owners(s) of those lands described within the attached application, and as described in the attached deed or other such proof of ownership as may be required, in applying to St. Johns County, Florida, for an application related to a development Permit or other action pursuant to a: application for:

By signing, I affirm that all legal owners(s), as listed on the Recorded Warranty Deed on file with the St. Johns County Clerk of Courts or otherwise stated (_____), have been notified of the _____
(Identify what document)

I further understand incomplete or false information provided on this form may lead to revocation of permits, termination of development activity.

Signature of Owner

Print Name

Signature of Owner

Print Name

Telephone Number

STATE OF FLORIDA
COUNTY OF _____

The foregoing instrument was acknowledged before me by means of physical presence or online notarization, this _____ day of _____, 20____, by _____ as _____ for _____.

Notary Public, State of Florida
Name: _____
My Commission Expires: _____
My Commission Number is: _____

Personally Known ____ OR Produced Identification ____

Type of Identification Produced _____