

ST. JOHNS COUNTY FIRE RESCUE CHECKLIST FOR ANNUAL SPRINKLER/STANDPIPE INSPECTIONS

*All code references are to NFPA13D (1&2 family) NFPA 13R (residential up to 4 stories)
or NFPA 13 (all others), unless otherwise noted.*

- 1) Y _____ N _____ N/A _____
A sprinkler system shall be **inspected, serviced and maintained** in accordance with manufacturer's maintenance procedures and NFPA 25. FSS 633.539.
- 2) Y _____ N _____ N/A _____
Records of inspections, tests and maintenance of the system and its components shall be made available to the authority having jurisdiction up on request. NFPA 25, (1-8)
- 3) Y _____ N _____ N/A _____
Each system inspected, tested, or maintained shall have a **system record tag** dated within the year. FAC 4A-46.041
- 4) Y _____ N _____ N/A _____
Sprinklers shall be **inspected annually** by a licensed fire protection contractor. FSS 366.541, NFPA 25, (2-2.1.1)
- 5) Y _____ N _____ N/A _____
Gauges on dry, pre-action, and deluge systems shall be visually **inspected** and recorded **weekly** and air and water pressures are being maintained. NFPA 25, (2-2.4.2)
- 6) Y _____ N _____ N/A _____
Gauges on wet pipe system shall be visually **inspected** and recorded **monthly** and water supply pressure is being maintained. NFPA25, (2-2.4.1)
- 7) Y _____ N _____ N/A _____
Alarm devices shall be visually **inspected** and recorded **quarterly** to verify that they are free of damage. NFPA 25, 2-2.6)
- 8) Y _____ N _____ N/A _____
Water flow alarm devices including, but not limited to, mechanical water motor gongs, vane-type water flow devices, and pressure switches that provide audible or visual signals shall be **tested** and recorded **quarterly**. NFPA 25, (2-3.3)
- 9) Y _____ N _____ N/A _____
Main Drain test shall be conducted and recorded **quarterly**. NFPA 25, (9-2.6)

10) Y _____ N _____ N/A _____

Low air pressure alarms, if provided, shall be **tested** and recorded **quarterly** in accordance with the manufacturer's instructions. NFPA 25, (9-4.3.2.10)

11) Y _____ N _____ N/A _____

Supply of spare sprinkler heads shall meet NFPA 13 (3-2.9). Less than 300=6, 300-1000=12, over 1000=24, with at least one of each head and wrench and located in a cabinet where the temperature is not over 100 degrees F.

12) Y _____ N _____ N/A _____

Hydraulic nameplate shall be attached securely, legible with permanently marked weatherproof metal or plastic material. NFPA 13, (10-5)