



MINUTES OF THE ST. JOHNS COUNTY, FLORIDA
DESIGN REVIEW BOARD OF THE NORTH COASTAL OVERLAY DISTRICT
Wednesday, March 13, 2024
Permit Center Conference Room 1

Members present: Linda LaCerva (Chair), Jean Miller, Sacha Martin (Vice-Chair), William Morton, Jane Norton, Mary Sullivan, Kathleen Floryan (arrived 4:14)

Staff present: Christine Valliere, Senior Assistant County Attorney; Teresa Bishop, Planning Manager, Growth Management; Amanda Rose, Overlay Planner; Jamie Baccari, Assistant Parks & Recreation Director; Douglas Tarbox, CIP Manager; Christopher Gatchell, Engineering Inspection Supervisor, Nathan Gottschalk, Public Works Project Manager

Call to Order

- LaCerva called meeting to order at approximately 4:00 PM and read the Public Notice Statement.
- LaCerva called for public comment not on the agenda; there was none.
- Martin stated the Vilano Bridge 5K/10K Run and 1 Mile Fun Run is happening on March 30.
- Bishop introduced Amanda Rose, the county's new Overlay Planner. Rose stated that she is excited to join the team and to work with the board.

Agenda Item: - LaCerva opened NCDRB 2023-06 North Beach Park Improvements.

- **Ex-parte Disclosure:** None
- **Applicant Presentation:** Applicant John Grady introduced himself as the civil engineer for the project, and Brian Sawyer introduced himself as the project architect. Grady presented the plans and explained that the project scope includes the improvement of parking, the addition of a restroom/shower/changing area, the introduction of new playground equipment, the installation of a coquina walking trail, and the refacing of educational signage. Grady noted that the previous proposal had been amended to reflect community and DRB feedback re: parking locations and playground equipment. Grady also noted the locations of the dry retention areas and explained the materials to be used for the parking areas. Additional presentation was provided on the proposed bike racks, signage, planting locations, and buildings.
- **Board Discussion:** Various board member questions throughout the presentation centered around the parking count, its location, and its configuration; drainage, showers, bench style and material, and parking. Grady, Sawyer, Baccari, and Tarbox answered these questions.

- **Public Comment:** Vivian Browning inquired how the proposed trail will tie into that within the upcoming DOT project and the timeline for park construction in relation to other park improvement projects. She also asked if fencing will be utilized to protect children from the roadway traffic. Discussion occurred amongst the LaCerva, Browning, Baccari, and Tarbox. Browning also stated that Vilano Beach gate at the beach access needs to be opened to alleviate parking issues in the Town Center area.
- **Additional Board Discussion:** Martin commented on the educational signage, art installations, and changing room doors. Floryan commented on the accessible parking location and playground slide types. Additional board discussion security, trash bin locations/screening/service times, playground equipment and shade sails, lighting, and maintenance. Baccari, Tarbox, Sawyer, and Grady addressed the questions.
- **Motion:** LaCerva motioned to approve Application NCDRB 2023-06 North Beach Park Improvements as presented. Miller seconded, and the motion passed 5-0.

Minutes

- January 10, 2024: Floryan motioned to approve; Miller seconded. The motion passed 5-0.
- February 14, 2024: Floryan motioned to approve; LaCerva seconded. The motion passed 5-0.

Staff Reports

- Bishop shared information about the upcoming Comprehensive Plan Update district community meetings from March 26-28. LaCerva encouraged everyone to attend. Bishop shared information about the charrette style engagement tools that will be utilized during these meetings. Bishop and Valliere answered questions about the Strategic Plan update. Rose noted that Comprehensive Plan Update cards are available to use to access the website and pass out to interested citizens.

Adjourn – Approximately 5:07 pm.

5/8/2024: APPROVED 5/0 vote.