



**ST. JOHNS COUNTY
PURCHASING DIVISION**

500 San Sebastian View
St. Augustine, Florida 32084

**AGENDA
EVALUATION REVIEW MEETING**

**RFP 1615; PUBLIC ENGAGEMENT CONSULTING
SERVICES**

MONDAY, APRIL 01, 2024 AT 3:00 PM

**AVILES CONFERENCE ROOM
ST. JOHNS COUNTY ADMINISTRATION BUILDING
500 SAN SEBASTIAN VIEW
ST. AUGUSTINE, FL 32084**

The purpose of the meeting is to record the individual evaluators' rankings, announce the lowest overall total which will determine the highest ranked firm, as well as determine whether or not presentations/interviews are necessary to determine final award. **This is a public meeting and will be conducted in accordance with all applicable provisions of the Florida Sunshine Law.**

Meeting Agenda:

- Call meeting to order
- Public comment - Please limit speaking time to three minutes per speaker
- Instructions to Evaluators
- Announcement of Evaluator Rankings
- Public Comment – Please limit speaking time to three minutes per speaker
- Discussion on Shortlist Presentations/Interviews
- Adjourn

If a person decides to appeal any decision made with respect to any matter considered at the meeting, he/she will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which such record includes the evidence upon which the appeal is made.

NOTICE TO PERSONS NEEDING SPECIAL ACCOMMODATIONS AND TO ALL HEARING IMPAIRED PERSONS: In accordance with the Americans with Disabilities Act, persons needing a special accommodation to participate in the proceedings should contact ADA Coordinator at (904) 209-0650 or visit St. Johns County Facilities Management, 2416 Dobbs Rd, St. Augustine, Florida 32086. For hearing impaired individuals: Telecommunication Device for the Deaf (TDD): Florida Relay Service: 1-800-955-8770, no later than 5 days prior to the date of the meeting.