Emergency Home Energy Assistance for the Elderly Program (EHEAP) Summary of Services for ages 60 and older

The EHEAP program provides heating/cooling (Electric) bill assistance. Payment is made to the energy vendor or landlord (if utilities are included with the rent) on behalf of the eligible household that meets income and residency criteria.

Home Energy Crisis Assistance is provided to an elder who is in immediate danger of losing home energy. Benefit payment amounts are determined based on a documented home energy crisis *and* eligibility guidelines:

- Elder (60+) must be experiencing a *verifiable home energy crisis* (see below). *Note*: Payments can be for **PAST DUE** amounts only.
- Household income must be below 60% of the State Medium Income
- St Johns County Resident
 - Cannot be a resident of a group living facility or a home where cost of residency is subsidized through a program administered by the state;
 - o Cannot be a student living in a dormitory
- Complete the entire EHEAP Application and provide *ALL required documentation*:
 - Drivers' License or State Issued ID (over 18); Birth Certificate or School ID (under 18)
 - o Social Security Card (*Note*: must have actual card)
 - o Bank Statement (Last 30 days)
 - o Proof of all income (*Note*: Bank Statement <u>cannot</u> be used to verify income)
 - Past Due Energy Bill
 - O Copy of lease to verify if a utility allowance is given

Emergency Home Energy Assistance for the Elderly Program - Application

Section One: Applicant (Aged 6	60 and old	er) Informatio	n		
Name: (First, M, Last)		□ EHEAP □ He	eating Season □ Cool	ling Season	
Date of birth:	Age:	SSN:			
Service address:			City:		Date Stamp
Florida County:	Zip Code:		Phone:		Intake worker's name:
Gender: □ Male □ Female		Number of peop	ple in the household:		
Marital Status: ☐ Married ☐ Partnered	☐ Single	□ Separated □	Divorced 🗆 Wido	wed	Phone:
Race: ☐ White ☐ Black/African Americal	n □ Asian □	Native Hawaiian	/Pacific Islander □ <i>I</i>	American India	n/Alaska Native □ Other
Ethnicity: ☐ Hispanic/Latino ☐ Other		Primary Langua	age: □ English □ S	panish □ Othe	er
Does client have limited ability reading, w	riting, speakir	ng, or understand	ing the English langu	uage? □ Yes	□ No
Is the client a veteran? ☐ Yes ☐ No		Was client refe	red to the local Vete	ran's Affairs off	fice? □ Yes □ No □ N/A
Applicant's income type(s):			Applicant's r	monthly income	e amount:
Section Two: Additional House	hold Meml	pers Informat	ion		
Name:		Income type(s):			
	Age:	SSN:		Monthly incom	e amount:
Name:		Income type(s):			
	Age:	SSN:		Monthly incom	e amount:
Name:		Income type(s):			
	Age:	SSN:		Monthly incom	e amount:
Name:		Income type(s):			
	Age:	SSN:		Monthly incom	e amount:
Section Three: Household Cha	racteristic	\$			
Is there a child 5 years of age or younger			No		
If Yes, select all that applies: □ 0-2 years Is there an individual with a disability in the					
Is the applicant a U.S. citizen or an alien			t residence? ☐ Yes	□ No	
Is the applicant a homeowner? ☐ Yes ☐		· ·			
Does applicant live in government subsid		such as Section	8? □ Yes □ No		
If yes, provide the complex name:					
If yes, does the household receive an end					
Does applicant live in a student dormitory If yes, provide the facility name:	, adult family	care home, or an	y kind of group living	i facility? ⊔ Ye	s ⊔ No
Section Four: Heating and Coo	ling Inforn	nation			
Have you or any member of your household lf yes, provide the name of Agency:					
Type of Assistance: Crisis Home	Energy □ V	Veather-Related	Date:		
What is the primary source of home heati					
Does household use supplemental heatin	g source? □	Electricity Wo	ood/Coal 🗆 N/A		
Air conditioning unit type? ☐ Central A/C	☐ Window/\	Vall A/C ☐ Fans	G ☐ Other – specify	(including evap	porative cooler)
Section Five: Energy Crisis Ex	planation	Client Attes	tation and Signa	ature	
☐ Home cooling or heating energy source disconnected. (Life-Threatening)	has been				he best of my knowledge, viding assistance will be
☐ Unable to get delivery of fuel, is out of	fuel or is in	given to those h	nouseholds with the I	owest income	and greatest need, i.e. those
danger of being out of fuel for heating. (Li Threatening)		authorize the a	gency to make benef	fit payments dir	y needy, or children reside. I rectly to my energy supplier. ation requested to determine
☐ Other problems with lack of cooling or		my eligibility, if	I am applying for cris	sis assistance, t	the agency has 18 hours to m also aware that if I am not
the home, such as needing to pay a depo equipment, or interim emergency measur		approved or de	nied within the time a	allowed, or not	approved for the correct
further crisis. (Life-Threatening)		amount, I have witnesses are r		decision. (If yo	ou sign with an "X" two
☐ Notified that the energy source for cool heating is going to be disconnected. (State			. ,		
☐ Received a notice indicating the energy is delinquent or past due. (Standard)	y source bill	Client Signature:			
☐ Has an energy source bill for which the has lapsed. (Standard)	due date	Date:			

ALL CLIENTS SHOULD SIGN THE WAIVER, AUTHORIZING THE RELEASE OF GENERAL AND/OR CONFIDENTIAL INFORMATION FOR LIHEAP/EHEAP FEDERAL REPORTING.

*Your Social Security Number (SSN) is confidential under law. We may not collect your SSN unless we explain the reason for collecting your SSN in writing and provide the applicable statutory authority for doing so. Certain provisions of Chapter 430, Florida Statutes, read with Section 119.071(5), Florida Statutes, specifically authorize the Department of Elder Affairs (DOEA) and its designated staff/employees to collect SSNs when authorized by law or when collection of SSNs is imperative to the performance of DOEA's statutorily assigned duties. The Department is collecting your social security number as part of its responsibility to provide Emergency Home Energy Assistance.

Emergency Ho	ome Ener	gy Assi	stance	for the Elde	rly Pr	og	ram - Eli	gibility Wo	rksheet
Section Six: Income	Eligibility	Determi	nation						
Annualize all household inco	ome.			tape here showir				lian Income (SN	
Add all gross monthly e unearned income from days of all household m	the past 30	income c		s or write calculat s space.			ect the annual % of Max Inco	income limit by lome Value (MIV)	household size: 50% of MIV
Add Medicare Premiur if not included in SSA a	n (\$185.00),						□ 1\$ □ 2\$	40,000	\$ 15,294 \$ 20,000 \$ 24,706
Add Medicare Part D, if							□ 4\$		\$ 29,411
To annualize, multiply total by 12 months.							□ 5\$\ □ 6\$	77,646	\$ 34,117 \$ 38,823
Annual Household Income							□ 7\$°		\$ 39,705 \$ 40,588
\$						Ben	ase refer to th	ne Federal Pover r income ranges	ty Guidelines (FPG) for households with
☐ Categorically Eligible	chart above), and no one	e in the hous	e is less than 50% of sehold is receiving ses (i.e., food, shelt	SNAP as	ssist	ance, the app	olicant must provi	ide a signed
Section Seven: Vend	or, Benefi	t, and Ve	erificatio	on Informatio	n				
Energy Vendor #1 Name:		Other Ven Name:	dor #1				previous cris	de with LIHEAP p sis assistance.	·
Account Number:		Account/V	oucher	Date:				son: act:	
Minimum Amount Due:		Number: Amount Du	ue:				Has the app	licant received LI luring the current	IHEAP crisis
Verification and Commitment		□ Blanket		☐ Repair Existing	n Heatin	a		10	
vernication and Communent		□ Portable		or Cooling Equip	ment	9	If the minin	num amount du	ue is more than the
Contact Person: Date:		□ Space F □ Window		□ Emergency Sh □ Other	nelter		past due a verify that t	mount, did the chis amount is r	energy vendor equired?
Energy Vendor #2 Name:		Other Ven Name:	dor #2				□ Yes	□ No □ N/.	A
Account Number:		Account/Vo	oucher	Date:			If the minin	num amount du	ue to resolve the
Minimum Amount Due:		Amount Du	ue:				explain hov	w the balance c	ximum allowed, of the amount due r EHEAP crisis
Verification and Commitment		□ Blanket □ Portable	e Fan	☐ Repair Existing or Cooling Equip	ment	g	assistance		LILAI GISIS
Contact Person: Date:		☐ Space F		☐ Emergency Sh☐ Other	nelter				
	\$	□ Window		04					
(1) Total Energy Vendors (2) Energy Subsidy	\$			Other Vendors	\$			Is the name of the applica	on the fuel bill that ants?
(3) Water, Sewer, Garbage,			Total E	EHEAP Benefit Add					No
Fire, etc.	\$			nergy Vendor (4) Other Vendor (4)	\$			If no, provide	name on bill:
(4) Deduct (2&3) from (1)	\$. ,					
Section Eight: Weath				<u> </u>				1 1 10	
If the applicant is a homeow ☐ Yes ☐ No ☐ N/A	ner, has he/s	she receive	d more tha	an three LIHEAP	or EHE	AP I	benefits in ti	ne last 18 mont	.ns?
If the answer to the previous	s question is	"ves" was i	the applica	ant referred to WA	 AP? □	Yes	. □ No □	 ∃ N/A	
If the answer to the last que		-							
Section Nine: Resolu									
Resolution of the Heating/C			curred with	in 18/48 hours, b	v the fo	llow	rina eliaible :	action(s): (Sele	ect all that apply)
☐ Approval of application		<i>y</i> 0 000			•		vented disco	. , ,	
☐ Commitment made to \						-		already discor	nnected
☐ Denial of Application, p		ional inform	nation	☐ Yes, clie					
☐ Denial of Application, in		ional illioni	lation				o sign waive	r	
☐ Written referral and ass		rcess other	communit	· ·	it roidot	-	o oign man o	•	
Case Worker Signatu		DOCOS OTHER	COMMINICATION	Approval	Signa	atu	re		
I have determined the eligibili applicant, nor am I a friend, rela	ity of the appl	icant. I am i	not the oplicant.	The application	on and e le docun	eligib nent	ility determina ation prior to	ation must be rev making payment. sis assistance.	riewed for errors and . I have reviewed
Case Worker's Name:				Supervisor/Po				<u> </u>	
Case Worker's Signature:				Supervisor/Po	eer's Sig	gnatu	ıre:		
Date:				Date:					
Agency Name:				Agency Name	e:				



Authorization for Release of General and/or Confidential Information For LIHEAP/EHEAP Federal Reporting

The Florida Department of Economic Opportunity's (DEO) LIHEAP Program Office is requesting that you authorize your utility service provider to disclose the following information to the LIHEAP office to which you are applying for assistance:

- Your utility account status and history, such as payment history, past due amounts, deposits, current shut-off due dates or disconnection, current life support status, payment arrangements, and history of energy assistance payments.
- Your total annual energy usage and charges for up to twelve months.

The Florida LIHEAP office and its contractors will use this information to assess your need for other services (such as budget counseling, energy education, or weatherization), develop LIHEAP program performance measures, and meet Federal reporting requirements.

Please note that:

• You have a right to receive a copy of this form.

ACCOUNT HOLDER (CUSTOMER NAME):

- You are not required to authorize your utility service provider to disclose your customer data.
- Your decision not to authorize the disclosure will not affect your utility services or any LIHEAP assistance you may be eligible for.
- Your utility service provider may not disclose your customer data unless you authorize the disclosure to the LIHEAP office, DEO, or as otherwise permitted or required by laws or regulations.
- Your utility service provider will have no control over the data disclosed pursuant to this consent, and will
 not be responsible for monitoring or taking any steps to ensure that the Florida LIHEAP office maintains the
 confidentiality of the data or uses the data as authorized by you.
- The Florida LIHEAP office will not disclose any private applicant information except for the purpose of administering public assistance as defined by State and Federal laws and regulations and developing LIHEAP program performance measures.

(00010111111111111111111111111111111111	
SERVICE ADDRESS FOR UTILITY:	
NAME OF UTILITY SERVICE PROVIDER:	
UTILITY ACCOUNT NUMBER:	
PHONE NUMBER FOR UTILITY ACCOUNT:	
SECTION A: APPLICANT READS AND COMPLETES TH	IIS SECTION ONLY IF HE/SHE IS THE ACCOUNT HOLDER
LIHEAP Office. I understand that the need or purpo and does not determine my eligibility. All informati	s agency to disclose pertinent information to the Florida se of this disclosure is solely for federal reporting purposes on is accurate to the best of my knowledge. The agency may ance application, including the utility account for which I am
ACCOUNT HOLDER'S SIGNATURE:	DATE:
SECTION B: APPLICANT READS AND COMPLETES TH	IIS SECTION ONLY IF HE/SHE IS NOT THE ACCOUNT HOLDER
Account Holder with the named utility, but I am au application on his/her behalf. This may be confirmed Holder. All information is accurate to the best of multiple disclosure is solely for federal reporting purposes a	named utility account, I hereby confirm that I am not the thorized by the Account Holder to initiate this assistance ed at the agency's discretion, by contacting the Account y knowledge. I understand that the need or purpose of this nd does not determine my eligibility. The agency may verify pplication, including the utility account for which I am seeking
APPLICANT'S NAME (NOT ACCOUNT HOLDER):	
APPLICANT'S PHONE NUMBER:	
APPLICANT'S SIGNATURE:	DATE:

Effective Date: 10/1/15

NOTICE REGARDING COLLECTION OF SOCIAL SECURITY NUMBERS EMERGENCY HOME ENERGY ASSISTANCE FOR THE ELDERLY PROGRAM

The following disclosure is being made pursuant to section 119.071(5), Florida Statutes.

Social Security numbers of applicants and household members are requested because this information has been determined to be imperative for the performance of the duties and responsibilities prescribed by law under the Emergency Home Energy Assistance for the Elderly Program. This information is not required by state or federal law; however, Social Security numbers are necessary to determine eligibility for program services and specifically for the following purposes:

- 1. To verify an applicant's identity.
- 2. To verify household size.
- 3. To verify household income.

A Social Security number collected pursuant to this notice can only be used by the Florida Department of
Elder Affairs, the Area Agency on Aging, and
(provider) for the purposes specified above.

Nondisclosure except under limited circumstances.

Social security numbers will not be disclosed to others unless required or authorized by Florida law. Section 119.071(5), Florida Statutes, allows disclosure of a person's Social Security number under the following specific, limited circumstances:

- If disclosure is expressly required by federal or Florida law or is necessary for the agency or governmental entity to perform its duties and responsibilities;
- If the individual expressly consents to disclosure in writing;
- If disclosure is made to prevent and combat terrorism pursuant to the U.S. Patriot Act of 2001 or Presidential Executive Order 13224 (blocking property and prohibiting business transactions with persons who commit, threaten to commit, or support terrorism);
- For an agency employee and dependents, if disclosure is necessary to administer the person's health benefits or pension plan funds; or
- If disclosure is for the purpose of the administration of the Uniform Commercial Code by the office of the Secretary of State.
- If disclosure is requested by a commercial entity for permissible uses under the federal Driver's Privacy Protection Act of 1994, the federal Fair Credit Reporting Act, or the federal Financial Services Modernization Act of 1999 (for example, to verify the accuracy of personal information provided by the individual to the commercial entity; use by an insurer in connection with claims investigation or anti-fraud activities; for use in connection with a credit transaction).

Acknowledgment of Receipt of Notice

	this notice regarding the collection of my Social Security II household occupants as part of the application process or the Elderly Program.
 Date	Applicant's Signature

ACCESS - Partner View System Release

Customer's Na	me:		ACCESS Case/S.S.#
l,			, understand that by my signature I am authorizing the
			d case information to
in their role as	a DCF Community Partner	and shall be used	solely to fulfill obligation in assisting me with the application
filed with DCF	on	Information to b	e released is limited to:
Reason forAssisting mAssisting mAssisting m		eduled interview t information is n y Medicaid card t	dates and time eeded to complete my case and dates the information is due for eligible members in my household
	nformation shall be provide expires no more than ninety		nity Partner without my specific written consent. This the date signed.
Dated:da	ay of	, 20	Signature:
Printed Name:			Date of Birth:
	ACCESS - Libera	ación del Sist	ema de Visualización de Socios
Nombre del cli	ente:		ACCESS Caso/S.S.#
Yo,			, entiendo que con mi firma autorizo al Departamento
de Niños y Fam	nilias (DCF) a divulgar inforn	nación limitada d	el caso a
en su papel cor	mo Socio Comunitario de D	CF y se utilizará ú	ínicamente para cumplir con la obligación de ayudarme con la
solicitud presei	ntada ante DCF el dia	L	a información que se divulgará se limita a:
Motivo delAyudarmeAyudarmeAyudarme	cierre o negación con información sobre fech a comprender qué informa	nas y horas de en ción se necesita Nedicaid tempora	para completar mi caso y fechas de vencimiento al para miembros elegibles en mi hogar
• •	onará información adiciona ence no más de noventa (90		itario sin mi consentimiento específico por escrito. Esta la fecha firmada.
Fecha: Día	de	, 20	Firma:
			Fecha de Nacimiento:
Firma del nerco	anal del Socio Comunitario:		



Signature of Individual or Guardian

Care Connect Information Network ServicePoint Consent Release of Information (ROI)

Purpose of this form: <u>St Johns County Social Services</u> is a participating provider of vital services ("Participant") who is an active project of the Care Connect Information Network (CCIN) hosted by St. Johns Care Connect, Inc. CCIN participating agencies work together to provide services to persons and families in need. When you request or receive services, we may collect data about you and your household such as:

- Your name, date of birth, Social Security Number, gender, ethnicity, race, veteran status, prior residence and program status.
- Your service needs, income, benefits, education, employment, destination, disability, general health, as well as pregnancy, HIV/AIDS, behavioral health, legal, and domestic violence status, destination.

How will my data be used? The ways in which the Agency may use or disclose your information are discussed in our Notice of Privacy Practices, which is posted in our reception area; we can direct you to the Notice at your convenience.

How will my data be protected? We enter your data in a computer program that is protected by passwords and encryption technology. Each Participant and CCIN user must sign an agreement to maintain the security and confidentiality of the information. Any person or Participant that violates the agreement may lose their access rights and be subject to further penalties.

How do I benefit by providing the requested information and sharing it with other agencies? By sharing your information with other agencies, you may be able to avoid being screened again, get services faster, and minimize how many times you have to tell your "story." You also help agencies document the need for services and demonstrate that funding is needed.

PLEASE PRINT N	IAME OF INDIVIDUAL AFFECTE	D BY THIS ROI:		_
IF HOUSEHOLD	SITUATION, PLEASE INCLUED H	OUSEHOLD MEMBERS AFFE	CTED BY THIS ROI:	
1.	2.	3.	4.	
5.	6.	7.	8.	
other participating	agencies in the SERVICEPOINT	T may use the following inform	s form, I agree that the Agency may ation for lawful purposes of the a check the applicable boxes if app	agencies that
1) I a	gree to share all of my information	on and household member's in	formation with other CCIN participation	ating agencies.
	ngree to share all of my information neck All That Apply)	with other CCIN participating ag	encies, WITH THE EXCEPTION O	F:
	IIV/AIDS Information, such as statu comestic Violence Information, such behavioral Health Information, such	h as abuse history, abuser inform	nation, trauma information	
3) [OO NOT agree to share any of my i	information with other CCIN parti	cipating agencies.	
I UNDERSTAND	гнат:			
	ed to sign this consent and that if I r		atment, payment, or eligibility for be	nefits will not
This consent for the extent that	orm expires in seven (7) years. I ha	we the right to revoke this conser on it. Past information I previously	nt at any time by writing to the Agen y consented to release will not be re n writing.	
 The Agency ha that I have bee describes ways change and I n 	s posted a Notice of Privacy Practice of given an opportunity to read ar in which my personal information	ces, and I may request a paper cond/or request a copy of the Notin may be used and disclosed w	opy of the Notice from the Agency. I ce and that I have read the Notice vithin and outside of the Agency. It IT c/o St. Johns Care Connect, 400	e. The Notice ts terms may
 I understand the receives under 	nat neither the Agency, nor the CCI	he other agency will disclose m	icipant will use or disclose my infor ny information to others, and that t	

Date

Date

Signature of Witness



Authorization for Release of General and/or Confidential Information For FPL Payment Assistance Qualification

(Revised 10-2-2018)

Note: The Applicant must sign this form in order for the agency to use the Florida Power & Light (FPL) ASSIST process in qualifying the FPL account for payment assistance. Refusal to sign this form may lead to disqualification. The Applicant may appeal this requirement by speaking to the agency Director/Manager, as the agency deems appropriate. The agency Director/Manager may opt to contact FPL to discuss any confidentiality concerns the Applicant may have regarding the application/qualification process.

FPL ACCOUNT HOLDER (CUSTOMER NAME):	
SERVICE ADDRESS FOR FPL (INCL. CITY/ST/ZIP):	
FPL ACCOUNT NUMBER: F	PHONE FOR FPL ACCOUNT:
SECTION A: APPLICANT READS AND COMPLETES THIS	SECTION ONLY IF HE/SHE IS THE ACCOUNT HOLDER
I hereby authorize FPL and this agency to disclose pert that the need or purpose of this disclosure is solely to	tinent information to related community agencies. I understand facilitate the assistance qualification process.
All information is accurate to the best of my knowledgassistance application, including the FPL account for w	ge. The agency may verify information contained in the payment which I am seeking assistance.
ACCOUNT HOLDER'S SIGNATURE:	DATE:
CECTION D. ADDITIONAL DEADS AND COMBIETES THE	
As applicant for payment assistance for the above-referment and the state of the Account Holder with FPL, but I am authorized by the Account Homes was a confirmed at the agency's discretion, by contains	ge. The agency may verify my personal information contained in hich I am seeking assistance.
As applicant for payment assistance for the above-reference with FPL, but I am authorized by the Account H may be confirmed at the agency's discretion, by conta All information is accurate to the best of my knowledge this authorization, including the FPL bill account for with applicant's NAME (NOT ACCOUNT HOLDER): APPLICANT'S PHONE NUMBER:	erenced FPL account, I hereby confirm that I am not the Account Iolder to initiate this assistance application on his/her behalf. This acting the Account Holder. ge. The agency may verify my personal information contained in hich I am seeking assistance.
As applicant for payment assistance for the above-refer Holder with FPL, but I am authorized by the Account Holder with FPL, but I am authorized by the Account Holder with FPL, but I am authorized by the Account Holder with the confirmed at the agency's discretion, by contains and information is accurate to the best of my knowledge this authorization, including the FPL bill account for with the APPLICANT'S NAME (NOT ACCOUNT HOLDER):	erenced FPL account, I hereby confirm that I am not the Account Iolder to initiate this assistance application on his/her behalf. This ecting the Account Holder. ge. The agency may verify my personal information contained in hich I am seeking assistance.
As applicant for payment assistance for the above-reference with FPL, but I am authorized by the Account H may be confirmed at the agency's discretion, by contact All information is accurate to the best of my knowledge this authorization, including the FPL bill account for with applicant's NAME (NOT ACCOUNT HOLDER): APPLICANT'S PHONE NUMBER: APPLICANT'S SIGNATURE: SECTION C: FOR AGENCY USE ONLY	erenced FPL account, I hereby confirm that I am not the Account Iolder to initiate this assistance application on his/her behalf. This ecting the Account Holder. ge. The agency may verify my personal information contained in hich I am seeking assistance.
As applicant for payment assistance for the above-reference Holder with FPL, but I am authorized by the Account H may be confirmed at the agency's discretion, by contains all information is accurate to the best of my knowledge this authorization, including the FPL bill account for with applicant's NAME (NOT ACCOUNT HOLDER): APPLICANT'S PHONE NUMBER: APPLICANT'S SIGNATURE: SECTION C: FOR AGENCY USE ONLY Agency must maintain this form in the applicant's file and in the second se	erenced FPL account, I hereby confirm that I am not the Account folder to initiate this assistance application on his/her behalf. This icting the Account Holder. ge. The agency may verify my personal information contained in hich I am seeking assistance. DATE:
As applicant for payment assistance for the above-reference Holder with FPL, but I am authorized by the Account H may be confirmed at the agency's discretion, by contains all information is accurate to the best of my knowledge this authorization, including the FPL bill account for with applicant's NAME (NOT ACCOUNT HOLDER): APPLICANT'S PHONE NUMBER: APPLICANT'S SIGNATURE: SECTION C: FOR AGENCY USE ONLY Agency must maintain this form in the applicant's file and in the second se	erenced FPL account, I hereby confirm that I am not the Account folder to initiate this assistance application on his/her behalf. This cting the Account Holder. ge. The agency may verify my personal information contained in hich I am seeking assistance. DATE: