



**ST. JOHNS COUNTY, FL
BOARD OF COUNTY COMMISSIONERS
PURCHASING DIVISION**

**AGENDA
SHORTLIST DISCUSSIONS
EVALUATION MEETING**

**RFQ NO. 2415 DEVELOPMENT AND DESIGN SERVICES FOR SJC
FIRE RESCUE TRAINING FACILITY**

THURSDAY OCTOBER 2, 2025

**ST. JOHNS COUNTY ADMINISTRATION BUILDING
HR TRAINING AND EDUCATION CENTER
500 SAN SEBASTIAN VIEW
ST. AUGUSTINE, FL 32084**

The County shall hold discussions with the shortlisted, top Four (4) ranked firms under the above RFP. The discussions shall be closed to the public, but will be recorded in accordance with public records laws. At the conclusion of the discussions a public evaluation meeting will be held to announce the evaluator scores for the discussions, the updated total scores, and the final ranking of Respondents. **The evaluation meeting will be conducted in accordance with all applicable provisions of the Florida Sunshine Laws.**

Schedule for Discussions:

THURSDAY October 2, 2025

01:00PM to 01:30PM	DLR Group Inc., A Florida Company
01:45PM to 2:15PM	Passero
2:30PM to 3:00PM	Saltz Michelson Architects, Inc.
3:15PM To 3:45PM	KMF Architects
4:00PM to 4:15 PM	Public Evaluation Meeting

Evaluation Meeting Agenda:

- Call meeting to order
- Public comment – Limited to three minutes per speaker
- Explanation of Process
- Announcement of Scores and Rankings
- Adjourn

If a person decides to appeal any decision made with respect to any matter considered at the meeting, he/she will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which such record includes the evidence upon which the appeal is made.

NOTICE TO PERSONS NEEDING SPECIAL ACCOMMODATIONS AND TO ALL HEARING IMPAIRED PERSONS: In accordance with the Americans with Disabilities Act, persons needing a special accommodation to participate in the proceedings should contact ADA Coordinator at (904) 209-0653 at the Facilities Maintenance Department, 2416 Dobbs Rd, St. Augustine, Florida 32086. For hearing impaired

individuals: Telecommunication Device for the Deaf (TDD): Florida Relay Service: 1-800-955-8770, no later than 5 days prior to the date of the meeting.