St. Johns County Board of County Commissioners
Growth Management | Building Services Division

PHOTOVOLTAIC ENERGY CHECK LIST

(N)_____PERMIT NO._____DEPOSITORY ACCOUNT NO._____

SITE ADDRESS_____

CONTRACTOR_____CONTACT_____

PHONE_____EXT#_____FAX _____EMAIL_____

DATE ROUTED_____By_____RESUBMITTED_____

NOTIFIED PENDING COMMENTS:_____NOTIFIED PERMIT STATUS: _____

This section completed by office

Requirement	Pending	Rec'd by	N/A
Completed Clearance Sheet with Approved Site Plan (**Ground Mounted Systems Only**)			
Completed Building Permit Application (FBC Section 105.3)			
(2) Copies of Photovoltaic System Specifications			
(2) Copies of One Line Diagram including AC/DC Grounding Electrode Req.			
(2) Copies of Structural Engineering Letter (**Roof Mounted Systems Only)**			
Contractor Verification: License / Workers Comp / Liability (FS 489) / $50 Fee			
Notice of Commencement (FS 713.135) Note: A recorded copy must be received by the Building Department prior to first inspection			
Contractor Verification (CVC_____or EC_____)			
PRIVATE PROVIDER SERVICES (FS 553.791) PPI _____PPR_____Notice to B.O._____Plan Review affidavit _____Rec'd by: _____			
Electrical Permit Application Included: Yes No			

_____ _____

Plans Examiner Date