

ST. JOHNS COUNTY
DRAFT BUDGET CALENDAR - FISCAL YEAR 2027

DATE	PARTICIPANTS	ITEM / ACTIVITIES
January 9, 2026	OMB	13th period reconciliation of carryforward balances reflected in Capital Improvement Projects (CIP).
February 17, 2026	County Commissioners / County Admin / OMB	Commission agenda to establish FY 2027 budget guidelines
February 19, 2026	County Admin / OMB / All Departments	Distribution of FY 2027 - 2031 CIP Forms and instructions to departments (via email).
March 6, 2026	County Admin / OMB / All Departments	Draft Budget Instructions / Guidelines.
March 2, 2026	OMB	Budget System opens for initial OMB entry.
March 16, 2026	OMB / All Departments	Budget System opens for entry for Departments.
March 25, 2026	County Admin / OMB / All Departments	Deadline for submission of CIP Requests by departments to OMB.
April 24, 2026	All Departments / Personnel Services	Deadline for requested budgets and new positions to be entered into the budget software.
April 24, 2026	All Departments	Deadline for all FY 2027 Department Fee Schedule updates.
May 1, 2026	OMB / All Departments	Complete Preliminary Revenue Projections.
May 7,8,11,12	County Admin / OMB / All Departments	Administrator's budget workshop with departments and agencies.
June 1, 2026	Sheriff Clerk of Court Supervisor of Elections	Deadline for submission of Constitutional Officers Budget requests unless set for May 1 by BCC (F.S. 129.03 [2]).
June 1, 2026	Property Appraiser	Estimate of assessed property values (F.S. 200.065 [8]).
June 1, 2026	Property Appraiser	Submission of Property Appraiser's budget request - to Florida Department of Revenue (D.O.R.) - to BCC (F.S. 195.087 [1][a]).
May 29, 2026	OMB	Complete compilation, correction, and verification of all departmental requested budget information.
July 1, 2026	Property Appraiser	Certification of taxable property values (Form DR-420) (F.S. 193.023[1] and 200.065[11]).
July 15, 2026	Dept. of Revenue	Submission of budget amendments to Property Appraiser's budget from Florida Dept. of Revenue (D.O.R.) - to Property Appraiser - to BCC (F.S. 195.087 [1][a]).

ST. JOHNS COUNTY
TENTATIVE BUDGET CALENDAR - FISCAL YEAR 2027 (continued)

DATE	PARTICIPANTS	ITEM / ACTIVITIES
July 21, 2026	County Commissioners / County Administrator	Submission of "Recommended Budget" and "Recommended CIP's" to the Board of County Commissioners (F.S. 129.03[3]).
July 21, 2026	County Commissioners / County Admin / OMB	Board sets Tentative Millage Rates for FY 2027 (F.S. 200.065 [2][a][4(b)]).
July 24, 2026	County Administrator / OMB / Finance	Notification to Property Appraiser of proposed millage rate, rolled back rate, date, time and place of First Public Hearing (Form DR-420) (F.S. 200.065 [2][b]).
August 1, 2026	Tax Collector	Submission of Tax Collector's Budget request - to Florida Dept. of Revenue (D.O.R.) - to BCC (F.S. 195.087 [2]).
August 7, 2026	OMB / All Departments	Deadline for submission of FY 2026 Budget Carry forwards to the FY 2027 Budget from departments and agencies.
August 15, 2026	County Commissioners / Property Appraiser / Dept. of Revenue	Property Appraiser's budget -BCC comment period ends -Final budget amendments from D.O.R. (F.S. 195.087 [1] [a]).
August 21, 2026	Property Appraiser	Mailing of Notices of Proposed Property Taxes (TRIM) (F.S. 200.065 [2][b]).
August 21, 2026	All Departments	Deadline for all FY 2027 Department Narrative Page updates.
September 1, 2026	County Commissioners / County Admin / OMB	Any changes of Non-Ad Valorem Assessment(s), such as Solid Waste Assessments, to BCC for Approval.
September 3, 2025	County Commissioners / County Admin / OMB	First Public Hearing to adopt proposed millage and FY 2027 budget (F.S. 200.065 [2][c]).
September 11, 2026	OMB	Newspaper advertisement of Second Public Hearing & Budget Summary Statement (F.S. 129.03 [3][b] and 200.065 [2][d] and [3][1]).
September 15, 2026	OMB / All Departments	Updated FY 2027 fee schedule to BCC for approval.
September 15, 2026	County Commissioners County Admin / OMB	Second and Final Public Hearing to adopt final millage and FY 2027 budget (F.S. 200.065 [2][d]).
September 18, 2026	OMB	Submit approved final millage and budget resolutions to Property Appraiser and Tax Collector (F.S. 200.065[4]).
October 15, 2026	County Admin / OMB	Submit TRIM Compliance Package to D.O.R. (Form DR-487) (F.S. 200.065 and 200.069).
December 14, 2026	County Admin / OMB	Submit application and four copies of budget for GFOA Distinguished Budget Presentation Award.