ST. JOHNS COUNTY
Cultural Resources Review Board

REGULAR MEETING MINUTES
Permit Center Conference Room 1
4040 Lewis Speedway

Monday, December 8th, 2025, 1:30:00 PM

MEMBERS PRESENT:

Dr. Leslee Keys, District 2, Chair
Susan Schjelderup, District 4, Vice-Chair
Blair Knighting, District 4
Paul LeBlanc, District 3
Walter O'Kon, District 2

MEMBERS ABSENT:

Nick Jonihakis, District 1
Christine Newman, District 5

STAFF PRESENT:

Megan Wright, Environmental Specialist
Ryan Mauch, Environmental Supervisor
Michael Lagasse, Environmental Division Manager

- Call meeting to order
  - Chair Keys called the meeting to order at 1:32 pm.
- Roll call for CRRB members
- Reading of the Public Notice statement
- CRRB Meeting Minutes for Board Approval: 10/13/2025
  - Motion for approval by Vice Chair Schjelderup, second by O'Kon.
- Public Comments
  - Sallie O'Hara shared that Hastings is holding their annual Christmas Festival this upcoming weekend, December 13th and 14th, 2025.

BOARD ITEMS

1. Board Elections
Chair Keys nominated Vice Chair Schjelderup as Chair, with a second by Blair Knighting. Motion passed with a vote of 5-0. Motion made by LeBlanc for nomination of vice chair for Dr. Leslee Keys, with a second by O'Kon.

2. Update on the Letter of Recommendation for 10690 County Road 13 N
This is on the LAMP agenda as the third agenda item. County staff is sending the letter of recommendation today to the LAMP board. Wright will also send that letter to the CRRB.

Mauch explained the procedures that the LAMP board and County staff follows for ranking properties.

3. Update on Vilano Beach National Register Historic District Process
County staff has notified St Johns County administration about the potential for nomination of Vilano Beach as a National Register Historic District Process.

- Board Reports

  Chair Keys shared that she has overseen the second round of revisions for the Former Detention Center located at 4025 Lewis Speedway. The façade of the structure will resemble the 1951 appearance. The build out and construction will be carried out in 2026.

  The developer of County Landmark located 165 Vilano Road aka Barrancottos has finalized drawings and is preparing to pull permits soon.

  Dr. Keys has written a short book about the Evergreen Cemetery which is the only romantic cemetery that we have here in St Johns County.

  O'Kon inquired about the development known as Tocoi/Waterlily PUD, regarding the historic railroad and any type of review that was done to acknowledge this resource.

  Mauch explained that a Cultural Resource Assessment Survey was completed that included that area.

- Staff Reports:

  There have been a few excellent Certified Local Government (CLG) trainings and Wright is sending CRRB members those presentations.

  Wright submitted the CLG Annual Report for 2025 to Florida Department of State (DOS) staff and shared the report with CRRB members.

  The CRRB dates for next year are February 9, 2026, April 13, 2026, June 8, 2026, August 10, 2026, October 12, 2026 and December 14, 2026.

  Grant resubmission language for Small Matching, DOS grants 22.h.sm.200.101 and 21.h.sm.200.085 will come before CRRB members as discussed, in the February 9th, 2026 meeting.

  Wright is doing a series of social media posts with St Johns County public relations staff to promote St Johns County historic, cultural, and conservation resources/efforts.

- Meeting adjourned at 1:55 pm

Minutes approved on the _____day of _____, 2026.

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Chair
Cultural Resources Review Board