

SECTION 38.0 ACCESSORY FAMILY UNIT (AFU)

Section 38.01 Purpose

Accessory Family Units are considered allowable accessory uses in all County Residential and Open Rural (OR) zoned districts and Ponte Vedra Residential zoned districts. Accessory Family Units are subject to specific locational, occupancy and size requirements pursuant to LDC 2.02.04.B.16 and PZVA Section VIII.L.

Section 38.02 Introduction

Administrative Review of Accessory Family Units is completed by the Planning and Zoning Division.

Location: 4040 Lewis Speedway
St. Augustine, Florida 32084

Phone: (904) 209-0675-GENERAL INFORMATION
Fax: (904) 209-0676

E-mail: plandept@sjcfl.us

Fees: \$58/hour with a one hour minimum (applicant will be notified if additional fees are required)

Section 38.03 Application Process

The following information must be included with each request. After submission of a complete application and appropriate fees, the request will be reviewed within five (5) days.

- A. Complete Application Form, including square footage and eave height of both main use structure and AFU under Project Description.
- B. Appropriate Fee.
- C. Property Owner's Affidavit. An Accessory Family Unit is limited to Family members of the owner(s) of the main use Structure.
- D. Proof property is declared as homestead by the Property Appraiser.
- E. A legal description, deed, and survey of the property in question.
- F. A site plan depicting elements of the Residential Site Plan Application Checklist / Requirements.
- G. Additional information deemed relevant may be requested.

Section 38.04 Approval Process

Once approved, the applicant will be provided a stamped Approved site plan which must accompany any request for Clearance Sheet.